



LEGISLATIVE MEMORANDUM

TO: Honorable Mayor and Members of the City Council

FROM: Suzanne Sherman, City Manager

THRU: Larry Wojciechowski, Finance Director

DATE: 4/21/2022

RE: Ordinance 2022-47, amending the Fiscal Year 2021-2022 budget by appropriating and allocating certain monies (second budget amendment), final reading.

A public hearing is to be held on the above subject ordinance and the caption read for the second and final time at tonight's Council meeting.

Summary of the proposed budget amendment:

General Fund (001)

Revenues – Total \$248,221

- Record tree mitigation dollars to be utilized towards the purchase of a 20' red cedar tree planted at City Hall – **\$4,250.**
- Record Florida Department of Transportation (FDOT) "Know Your Limits" Aggressive Driving and Speed Initiative Grant – **\$44,000.**
- Record revenue of property sales for the following properties – **\$169,274:**
 - 320 Chaska Street NE \$46,398
 - 1956 Agora Circle \$41,711
 - 1942 Agora Circle \$41,711
 - 340 Holiday Park \$18,797
 - 171 Holiday Park \$20,657
- Transfer from the NSP Program Fund (123) for lawn care maintenance costs from 10/01/2020 to 09/30/2021 for two city-owned properties that were thought to be designated as NSP properties located at 2171 and 2173 Northview St. NE – **Total Impact \$1,533.**
- Record the Department of Justice's FY 2021 JAG Grant Award; approved by City Council 02/17/2022 – **\$29,164.**

Expenditures – Total \$6,077,905

- Additional funding for the NSP project (09CD03) for payment of 2021 property taxes for 648 Osmosis Drive SE \$3,750; 2019/2020/2021 property taxes for 2741 Rhapsody Street NE \$455; and appropriation of additional \$2 toward the project for balancing; approved by City Council 12/16/2021 – **\$4,207.**
- Additional funding for the Collective Bargaining Agreements with the Palm Bay International Association of Fire Fighters (IAFF), Local 2446, Rank and File and Supervisor Units; impacting salary and benefits; approved by City Council 11/18/2021 - **\$329,440.**

- Additional funding for the Collective Bargaining Agreements with the Fraternal Order of Place (FOP) for Police Officers, Sergeants, and Lieutenant Units; and pay adjustments for Commander and Deputy Chief positions; impacting salary and benefits; approved by City Council 11/18/2021 - **\$308,988.**
- Utilize tree mitigation dollars towards the purchase of a 20' red cedar tree planted at City Hall; approved by City Council 02/03/2022 - **\$4,250.**
- **Allocating** Florida Department of Transportation (FDOT) "Know Your Limits" Aggressive Driving and Speed Initiative Grant expenditures for overtime details, traffic equipment, and promotional printing - **\$44,000.**
- Transfer revenue from the following property sales to the Road Maintenance CIP Fund (307) - **\$169,274.**
 - 320 Chaska Street NE \$46,398
 - 1956 Agora Circle \$41,711
 - 1942 Agora Circle \$41,711
 - 340 Holiday Park \$18,797
 - 171 Holiday Park \$20,657
- Council approved unfunded expenditures from the 12/16/2021 and 01/06/2022 RCM agendas, as outlined in Exhibit B – **\$2,176,012.**
- Transfers to the Fleet Services Fund from Council approved unfunded expenditures from the 12/16/2021 and 01/06/2022 RCM agendas, as outlined in Exhibit B – **\$2,918,083.**
- Allocate contingency funding for the review of Community Asphalt's contract for the design/build of the St. Johns Heritage Parkway; approved by City Council 02/17/2022 - **\$60,000.**
- Allocate contingency funding for the award of proposal for special magistrate for the Code Compliance Division; approved by City Council 02/17/2022 - **\$2,600.**
- Transfer contingency funding to the Fleet Services Fund for the purchase of an air compressor for the Public Works Department; approved by City Council 02/17/2022 - **\$17,500.**
- Transfer contingency funding to the Fleet Services Fund for the purchase of a new Diesel Laptop Diagnostic Kit for the Public Works Department; approved by City Council 02/17/2022 - **\$12,854.**
- Appropriate transfer from the NSP Program Fund (123) for lawn care maintenance costs to Other Contractual Services costs NSP project (09CD03) – **Total Impact \$1,533.**
- Appropriate Department of Justice's FY 2021 JAG Grant Award funding to purchase rifles and associated hardware \$22,464; an annual allocation towards clothing and materials towards the "Pirates 2 Police" youth outreach program \$3,900; and \$2,800 to offset wages for the Records Supervisor who oversees NIBRS reporting; approved by City Council 02/17/2022 - **\$29,164.**

Law Enforcement Trust Fund (101)

Expenditures – Total \$42,600

- LETF 22-04 – Appropriate funding for the 1 Minute Out Night Vision Google Instructor Course; approved by City Council 02/03/2022 – **\$5,100.**
- LETF 22-05 – Appropriate funding for the FususONE cloud-based subscription service for the Real Time Crime Center Initiative; approved by City Council 03/03/2022 – **\$37,500.**

SHIP Fund (111)

Revenues – Total \$9,017

- Transfer from the HOME Fund (114) for corrections to FY 2019 Program Income incorrectly recorded in the HOME Program – **\$9,017.**

CDBG Fund (112)

Revenues – Total \$7,647

- Transfer from the HOME Fund (114) for corrections to FY 2019 Program Income incorrectly recorded in the HOME Program – **\$7,647.**

Expenditures – Total \$1,977,146

- Appropriate current fiscal year CDBG funding allocations and previous fiscal year awarded CDBG funding allocations as follows; approved by City Council 07/15/2021 – **Total Impact \$1,977,146.**
FY 2021-2022: \$768,354
FY 2020-2021: \$562,309
FY 2019-2020: \$250,659
FY 2018-2019: \$267,626
FY 2017-2018: \$97,054
FY 2016-2017: \$24,260
FY 2015-2016: \$6,884

HOME Fund (114)

Revenues – Total \$299,213

- Record Program Income – **Total Impact \$299,213.**

Expenditures – Total \$923,515

- Appropriate FY 2020-2021 HOME disbursement funding received through the agreement between the City of Palm Bay and Brevard County; approved by City Council 07/15/2021 – **\$906,851.**
- Corrections to FY 2019 Program Income incorrectly recorded in the HOME Program; transfer \$9,017 to the SHIP Fund (111) and \$7,647 to the CDBG Fund (112) - **\$16,664.**

NSP Program Fund (123)

Expenditures – Total \$1,533

- Transfer to the General Fund (001) for lawn care maintenance costs from 10/01/2020 to 09/30/2021 for two city-owned properties that were thought to be designated as NSP properties located at 2171 and 2173 Northview St. NE – **Total Impact \$1,533.**

CDBG-CV Fund (126)

Expenditures – Total \$661,622

- Appropriate Program Year 2019-2020 CDBG-CV and CDBG-CV3 funding, including previously awarded CDBG-CV and CDBG-CV3 funding and unallocated funding; approved by City Council 06/03/2021 – **\$ 661,622.**

ARPA Fund (128)

Expenditures – Total \$1,055,798

- Purchase smart phones, protective cases and MDM/Smarsh subscription service to be utilized by Police Officers to support body cameras; approved by City Council 12/09/2021 – **\$80,798.**
- Appropriate funding for the next phase of the Disaster Recovery project (20IT01) for Cloud backup assurance for Office365 and on-prem servers and applications; approved by City Council 12/09/2021 – **\$275,000.**
- Appropriate funding for the Cloud Software renewals related to the Disaster Recovery project (20IT01) for a two-year timeframe with a cost of \$200,000 per year; approved by City Council 12/09/2021 – **\$400,000.**
- Appropriate funding for the Cybersecurity Solution project (22IT03) to improve the City's current Cybersecurity posture adding email security, two-factor authentication and device analysis; approved by City Council 12/09/2021 – **\$300,000.**

Police Impact Fees - 32905 Fund (180)

Expenditures – Total \$60,000

- Purchase of an outfitted Police Outreach Vehicle for the Community Services Section within the Nexus; approved by City Council 12/16/2021 – **\$60,000.**

Bayfront Community Redevelopment Fund (181)

Revenues – Total \$175,391

- Record additional revenue of \$175,391 - County portion of the FY 2022 Tax Increment revenues of \$522,954 exceeds the approved budget of \$347,563 – **\$175,391.**

Transportation Impact Fee Fund – Nexus 32907 (197)

Expenditures – Total \$2,658,000

- Design of Malabar Road Widening from Minton Road (project 22PW01); approved by City Council 02/17/2022 – **\$2,500,000.**
- Widening of Emerson Drive for left turn lanes at Glencove Avenue (project 22PW04); approved by City Council 03/03/2022 – **\$158,000.**

Transportation Impact Fee Fund – Nexus 32908 (198)

Expenditures – Total \$4,500,000

- Design of Malabar Road Widening from Minton Road (project 22PW01); approved by City Council 02/17/2022 – **\$4,500,000.**

Transportation Impact Fee Fund – Nexus 32909 (199)

Expenditures – Total \$568,000

- Right-of-Way (ROW) acquisition for the widening of Babcock Street at St. Johns Heritage Parkway (project 21PW06); approved by City Council 02/17/2022 – **\$568,000.**

Community Investment Fund (301)

Revenues – Total \$684,438

- Record the Florida Department of Economic Opportunity (DEO) Community Development Block Grant Mitigation Program (CDBG-MIT) Grant Award; approved by City Council 01/06/2022 – **\$684,438.**

Expenditures – Total \$684,438

- Appropriate the Florida DEO CDBG-MIT Grant Award funding to the following projects; approved by City Council 01/06/2022 – **\$684,438.**
Roof Replacement & Shutter Installation (20PD01): \$224,473
CDBG-MIT CFHP Police Department Main Station (21PD01): \$379,778
CDBG-MIT CFHP Police Department Sub Station (21PD02): \$80,187

Road Maintenance CIP Fund (307)

Revenues – Total \$169,274

- **Record incoming** transfer from the General Fund (001) portion of property sales for the following properties – **\$169,274:**
 - 320 Chaska Street NE \$46,398
 - 1956 Agora Circle \$41,711
 - 1942 Agora Circle \$41,711
 - 340 Holiday Park \$18,797
 - 171 Holiday Park \$20,657

2019 G.O. Road Program Fund (309)

Expenditures – Total \$30,790,916

- Additional funding for the following G.O. Road Program projects – **Total Impact \$4,290,916**
21GO13/Unit 48 Road Paving \$1,000,000
22GO01/Driskell Heights Paving \$138,766
22GO03/Farview Subdivision Paving \$102,150
22GO04/Emerson-Fairhaven to C1 Paving \$600,000
22GO06/NE Area Misc. Road Paving \$1,100,000

22GO07/CC 1-10 Road Paving \$1,350,000

- Open the following G.O. Road Program projects – **Total Impact \$26,500,000**

21GO08/Unit 13 Road Paving \$3,400,000

22GO09/Unit 14 Road Paving \$2,600,000

22GO10/Unit 22 Road Paving \$2,700,000

22GO11/Unit 30 & Madden Road Paving \$13,000,000

22GO12/Unit 37 Road Paving \$2,700,000

22GO13/Unit 57 Road Paving \$2,100,000

Utilities Operating Fund (421)

Expenditures – Total \$118,240

- Cleaning, Dewatering and Hauling Services for North Regional Wastewater Treatment Plant (NRWWTP); approved by City Council 02/17/2022 – **\$118,240.**

Building Fund (451)

Expenditures – Total \$16,731

- Salary and benefits increase for Chief Building Official; approved by City Council 01/06/2022 – **\$16,731.**

Stormwater Utility Fund (461)

Expenditures – Total \$280,500

- Funding for Consulting Engineers for the commercial site plan engineering review on call services; approved by City Council 01/20/2022 – **\$45,000.**
- Council approved unfunded expenditures from the 12/16/2021 and 01/06/2022 RCM agendas, as outlined in Exhibit B – **\$235,500.**

Fleet Services Fund (521)

Revenues – Total \$2,948,437

- Transfers from the General Fund from Council approved unfunded expenditures from the 12/16/2021 and 01/06/2022 RCM agendas, as outlined in Exhibit B – **\$2,918,083.**
- Transfer contingency funding from the General Fund for the purchase of an air compressor for the Public Works Department; approved by City Council 02/17/2022 - **\$17,500.**
- Transfer contingency funding from the General Fund for the purchase of a new Diesel Laptop Diagnostic Kit for the Public Works Department; approved by City Council 02/17/2022 - **\$12,854.**

Expenditures – Total \$2,948,437

- Council approved unfunded expenditures from the 12/16/2021 and 01/06/2022 RCM agendas, as outlined in Exhibit B – **\$2,918,083.**
- Purchase an air compressor for the Public Works Department; approved by City Council 02/17/2022 - **\$17,500.**
- Purchase a new Diesel Laptop Diagnostic Kit for the Public Works Department; approved by City Council 02/17/2022 - **\$12,854.**

FY 2022 Mid-Year True-ups

A fiscal mid-year review of each fund, department, division by category and general ledger accounts reflecting a deficit of \$2,500 or greater was completed by the Finance Department. In addition to the previously stated summary of proposed budget amendments, revenue and expenditure appropriations are recorded to account for the following:

- Additional revenues generated exceeding the initially budgeted amount.
- Unbudgeted expenditures (personnel, operating, contributions, transfers and/or capital account line items) exceeding the initially budgeted amount not covered in the expenditure category total.

Please refer to the attached Exhibit B for a detailed breakdown of each department and fund mid-year true up

appropriations.

REQUESTING DEPARTMENT:

Finance

FISCAL IMPACT:

Please refer to Exhibit A, B and C for details.

RECOMMENDATION:

Motion to adopt, by Ordinance, the FY 2022 Second Budget Amendment.

ATTACHMENTS:

Description

FY 22 BA #2 Appropriations - Unfunded Approvals 12.16.2021 & 01.06.2022 RCM

FY 22 BA #2 Appropriations - True-Ups

Ordinance 2022-47

Ordinance 2022-47, Exhibit A

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 1

Exhibit B

Unfunded Approvals from the 12/16/2021 & 01/06/2022 RCM Agendas

GENERAL FUND (001)

			REVENUES	EXPENDITURES
General Fund	Fund Balance	Undesignated Fund Balance	5,097,205	
General Fund	Parks & Facilities	Chiller – PDHQ (Project 22PK05)		153,000
General Fund	Parks & Facilities	Chiller – Annex (Project 22PK06)		150,000
General Fund	Parks & Facilities	Generator Replacement - City Hall (Project 22PK04)		250,000
General Fund	Parks & Facilities	AEDs for All Buildings		60,000
General Fund	Parks & Facilities	Building Security (Initial Investment) (Project 22PK01)		100,000
General Fund	Parks & Facilities	Connexes – Equipment Storage		12,000
General Fund	Parks & Facilities	Veterans Park Pavilion Replacements (Project 22PK09)		49,173
General Fund	Parks & Facilities	Scoreboards - Knecht (3) & Liberty (4) Parks		50,000
General Fund	Police	Lease - 5 Vehicle Replacements (Durangos)		33,584
General Fund	Fire	Mold Remediation - Station 4		78,000
General Fund	Fire	Training Funds for TRT Team		22,000
General Fund	Fire	Replacement Bunker Gear (67 Sets)		175,000
General Fund	Fire	Covered Area for Station 6 Brush Truck		10,000
General Fund	Public Works	2 Gator ATVs		25,000
General Fund	Public Works	Covered Structures for Vehicle/Equipment (Project 22PK09)		150,000
General Fund	Public Works	Updated Sidewalk Master Plan		50,000
General Fund	Public Works	Street Lights		100,000
General Fund	Public Works	Sidewalks (Project 22PW03)		100,000
General Fund	Public Works	Traffic Signal Respan x 2		80,000
General Fund	Recreation	Recreation Payment System Upgrade		7,500
General Fund	Comm. Econ. Dev.	Office Repairs/Renovations		15,000

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 2

Exhibit B

			REVENUES	EXPENDITURES
General Fund	Growth Mngmt.	Planning Specialist/Technician – Partial/Mid-Year Funding		48,468
General Fund	Growth Mngmt.	Increase Legal Fees		15,000
General Fund	Growth Mngmt.	Planning Support Consultant		50,000
General Fund	Information Tech.	Database Administrator – Partial/Mid-Year Funding		48,867
General Fund	Finance	Asset Manager – Partial/Mid-Year Funding		56,426
General Fund	Legislative	Secretary – Partial/Mid-Year Funding		37,639
General Fund	Legislative	Public Records Software		8,009
General Fund	Legislative	Increase Legal Ad Fees		16,000
General Fund	Legislative	Council Chambers – Chair Replacements		15,000
General Fund	City Manager	Assistant to the City Manager – Partial/Mid-Year Funding		74,090
General Fund	City Manager	Internal Control Modernization/Fraud Risk Reduction Audit		30,000
General Fund	City Manager	Digital Marquee (Project 22PK02)		50,000
General Fund	City Manager	City Welcome Entry Signage/Design (Project 22PK03)		30,000
General Fund	City Manager	Community Information Coordinator – Salary Adjustment		15,408
General Fund	City Manager	Public Information Officer – Salary Adjustment		9,407
General Fund	City Manager	Florida Institute of Technology Sustainability Intern		800
General Fund	Procurement	Reclassification of Vacant Procurement Agent 1 to 3		3,751
General Fund	Parks & Facilities	Transfer to Fleet Services Fund - 2 Replacement Trucks (#4240 & #4253)		60,000
General Fund	Parks & Facilities	Transfer to Fleet Services Fund - Replace Equipment Trailers		23,536
General Fund	Police	Transfer to Fleet Services Fund - 8 Replacement Vehicles (Durangos) + Additional Funding		655,416

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 3

Exhibit B

			REVENUES	EXPENDITURES
General Fund	Fire	Transfer to Fleet Services Fund - Replacement Engine – Station 3		524,131
General Fund	Fire	Transfer to Fleet Services Fund - Replacement Engine – Station 2		570,000
General Fund	Fire	Transfer to Fleet Services Fund - Replacement Engine – Station 6		570,000
General Fund	Fire	Transfer to Fleet Services Fund - Replacement for Brush Truck – Station 2		140,000
General Fund	Public Works	Transfer to Fleet Services Fund - Public Works Director Vehicle		45,000
General Fund	Public Works	Transfer to Fleet Services Fund - Fuel Pump Cover Structure		120,000
General Fund	Public Works	Transfer to Fleet Services Fund - Vehicle Car/Truck Wash Assembly		60,000
General Fund	Public Works	Transfer to Fleet Services Fund - Electrical Vehicle Chargers		90,000
General Fund	Comm. Econ. Dev.	Transfer to Fleet Services Fund - Department Vehicle		30,000
General Fund	Growth Mngmt.	Transfer to Fleet Services Fund - Vehicle Replacement – Code Compliance		30,000
FUND TOTAL			5,097,205	5,097,205

STORMWATER UTILITY FUND (461)

			REVENUES	EXPENDITURES
SWU	Fund Balance	Undesignated Fund Balance	235,500	
SWU	Public Works	Tractor With Mowing/Trenching Attachments		210,500
SWU	Public Works	2 Zero-Turn Mowers		25,000
FUND TOTAL			235,500	235,500

FLEET SERVICES FUND (521)

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 4

Exhibit B

			REVENUES	EXPENDITURES
Fleet Services	Parks & Facilities	Transfer from General Fund - 2 Replacement Trucks (#4240 & #4253)	60,000	
Fleet Services	Parks & Facilities	Transfer from General Fund - Replace Equipment Trailers	23,536	
Fleet Services	Police	Transfer from General Fund - 8 Replacement Vehicles (Durangos) + Additional Funding	655,416	
Fleet Services	Fire	Transfer from General Fund - Replacement Engine – Station 3	524,131	
Fleet Services	Fire	Transfer from General Fund - Replacement Engine – Station 2	570,000	
Fleet Services	Fire	Transfer from General Fund - Replacement Engine – Station 6	570,000	
Fleet Services	Fire	Transfer from General Fund - Replacement for Brush Truck – Station 2	140,000	
Fleet Services	Public Works	Transfer from General Fund - Public Works Director Vehicle	45,000	
Fleet Services	Public Works	Transfer from General Fund - Fuel Pump Cover Structure	120,000	
Fleet Services	Public Works	Transfer from General Fund - Vehicle Car/Truck Wash Assembly	60,000	
Fleet Services	Public Works	Transfer from General Fund - Electrical Vehicle Chargers	90,000	
Fleet Services	Comm. Econ. Dev.	Transfer from General Fund - Department Vehicle	30,000	
Fleet Services	Growth Mngmt.	Transfer from General Fund - Vehicle Replacement – Code Compliance	30,000	
Fleet Services	Parks & Facilities	2 Replacement Trucks (#4240 & #4253)		60,000
Fleet Services	Parks & Facilities	Replace Equipment Trailers		23,536
Fleet Services	Police	8 Replacement Vehicles (Durangos) + Additional Funding		655,416
Fleet Services	Fire	Replacement Engine – Station 3 (Project 22FD02)		524,131

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 5

Exhibit B

			REVENUES	EXPENDITURES
Fleet Services	Fire	Replacement Engine – Station 2 (Project 22FD04)		570,000
Fleet Services	Fire	Replacement Engine – Station 6 (Project 22FD05)		570,000
Fleet Services	Fire	Replacement for Brush Truck – Station 2 (Project 22FD06)		140,000
Fleet Services	Public Works	Public Works Director Vehicle		45,000
Fleet Services	Public Works	Fuel Pump Cover Structure (Project 22PK08)		120,000
Fleet Services	Public Works	Vehicle Car/Truck Wash Assembly		60,000
Fleet Services	Public Works	Electrical Vehicle Chargers (Project 22PW05)		90,000
Fleet Services	Comm. Econ. Dev.	Department Vehicle		30,000
Fleet Services	Growth Mngmt.	Vehicle Replacement – Code Compliance		30,000
FUND TOTAL			2,918,083	2,918,083

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 1

Exhibit C

FY 2022 Budget True-Ups/Corrections

GENERAL FUND (001)

			REVENUES	EXPENDITURES
FUND BALANCE	001-0000-392.10-01	UNDESIGNATED FUND BALANCE	(1,181)	
	001-1418-514.31-04	ATTORNEY COST		(9,000)
CITY ATTORNEY	001-1410-514.13-10	PART-TIME WAGES		6,000
	001-1410-514.54-01	DUES & MEMBERSHIPS		1,500
	001-1410-514.40-01	TRAVEL M&IE		1,500
FINANCE	001-2022-513.49-22	CREDIT CARD PROCESS FEES		(96)
	001-2022-513.51-03	COMPUTER SUPPLIES		(1,085)
	001-4026-572.34-02	MOWING CONTRACTS		(4,185)
	001-4526-519.34-02	MOWING CONTRACTS		4,185
	001-4026-572.46-24	MACHINERY/EQUIP REPAIR		(184)
	001-4526-519.46-24	MACHINERY/EQUIP REPAIR		184
	001-4026-572.46-28	PARKS AREA MAINTENANCE		(48,169)
	001-4526-519.46-28	PARKS AREA MAINTENANCE		48,169
PARKS & FACILITIES	001-4026-572.52-36	ATHLETIC FIELD		(2,428)
	001-4526-519.52-36	ATHLETIC FIELD		2,428
RECREATION	001-4026-572.62-11	BUILDINGS <\$25,000		(11,789)
	001-4526-519.62-11	BUILDINGS <\$25,000		11,789
RE-ORGANIZATION	001-4026-572.63-01	IMPR OTHER THAN BUILDING / 19PR06		(118,994)
	001-4026-572.63-01	IMPR OTHER THAN BUILDING / 20PR03		(81,765)
	001-4526-519.63-01	IMPR OTHER THAN BUILDING / 19PR06		118,994
	001-4526-519.63-01	OTHER THAN BUILDING / 20PR03		81,765
	001-4032-572.63-01	IMPR OTHER THAN BUILDING / 20PR01		(201,600)
	001-4526-519.63-01	IMPR OTHER THAN BUILDING / 20PR01		201,600
	001-4026-572.63-32	PARKS IMPROVEMENTS / 21PR08		(655,094)
	001-4526-519.63-32	PARKS IMPROVEMENTS / 21PR02		92,581

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 2

Exhibit C

			REVENUES	EXPENDITURES
	001-4526-519.63-32	PARKS IMPROVEMENTS / 21PR03		28,506
PARKS & FACILITIES	001-4526-519.63-32	PARKS IMPROVEMENTS / 21PR04		90,270
	001-4526-519.63-32	PARKS IMPROVEMENTS / 21PR05		35,749
	001-4526-519.63-32	PARKS IMPROVEMENTS / 21PR06		63,603
RECREATION	001-4526-519.63-32	PARKS IMPROVEMENTS / 21PR07		68,575
	001-4526-519.63-32	PARKS IMPROVEMENTS / 21PR10		210,716
RE-ORGANIZATION	001-4526-519.63-32	PARKS IMPROVEMENTS / 21PR11		28,832
	001-4526-519.63-32	PARKS IMPROVEMENTS / 21PR12		11,369
	001-4526-519.63-32	PARKS IMPROVEMENTS / 21PR13		24,893
	001-5011-521.12-10	FULL-TIME SALARIES/WAGES		(3,000)
	001-5011-521.15-20	LONGEVITY		3,000
POLICE	001-5012-521.12-10	FULL-TIME SALARIES/WAGES		(18,000)
	001-5012-521.15-20	LONGEVITY		18,000
	001-5013-521.12-10	FULL-TIME SALARIES/WAGES		(19,000)
	001-5013-521.15-20	LONGEVITY		19,000
	001-6012-522.12-10	FULL-TIME SALARIES/WAGES		(54,738)
FIRE	001-6012-522.15-20	LONGEVITY		48,000
	001-6012-522.23-10	LIFE & HEALTH INSURANCE		4,081
	001-6012-522.23-11	CANCER BENEFIT PROGRAM		2,657
FUND TOTAL			(1,181)	(1,181)

DONATIONS FUND (131)

Record donations & appropriate expenditures

			REVENUES	EXPENDITURES
	131-0000-366.50-01	POLICE CONTRIBUTIONS	15,722	
POLICE	131-0000-366.50-02	FIRE CONTRIBUTIONS	1,105	
	131-5070-521.40-01	TRAVEL M&IE		5,876

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 3

Exhibit C

			REVENUES	EXPENDITURES
	131-5070-521.48-02	SPECIAL EVENTS		500
	131-5070-521.52-01	MISC OPERATING SUPPLIES		500
POLICE	131-5070-521.55-01	TRAINING & EDUCATION COST		1,100
	131-5070-521.82-11	OTHER CONTRIBUTIONS		7,500
FIRE	131-6070-522.48-09	PROMOTIONAL ACTIVITIES		224
	131-6070-522.52-38	CITY TRAINING/EVENTS FOOD		1,127
FUND TOTAL			16,827	16,827

FIRE IMPACT FEE FUND – NEXUS 32908 (189)

Attach funding to project number

			REVENUES	EXPENDITURES
FIRE	189-6050-522.64-03	LIGHT VEHICLES		(180,000)
	189-6050-522.64-03	LIGHT VEHICLES / 22FD01		180,000
FUND TOTAL			0	0

PARKS IMPACT FEE FUND – NEXUS 32905 (191)

Parks & Facilities + Recreation re-organization – change of account numbers

			REVENUES	EXPENDITURES
	191-4050-572.31-41	OTHER PROFESSIONAL SVC / 17PR02		(14,690)
PARKS & FACILITIES	191-4550-519.31-41	OTHER PROFESSIONAL SVC / 17PR02		14,690
	191-4050-572.63-01	IMPR OTHER THAN BUILDINGS / 21PR01		(150,000)
	191-4550-519.63-01	IMPR OTHER THAN BUILDINGS / 21PR01		150,000
FUND TOTAL			0	0

PARKS IMPACT FEE FUND – NEXUS 32907 (192)

Parks & Facilities + Recreation re-organization – change of account numbers

			REVENUES	EXPENDITURES
	192-4050-572.63-08	PARKS DEVELOPMENT / 16PK08		(537,566)
	192-4050-572.63-08	PARKS DEVELOPMENT / 18PR04		(179,490)
	192-4050-572.63-08	PARKS DEVELOPMENT / 21PR09		(35,000)
PARKS & FACILITIES	192-4550-519.63-08	PARKS DEVELOPMENT / 16PK08		537,566
	192-4550-519.63-08	PARKS DEVELOPMENT / 18PR04		179,490
	192-4550-519.63-08	PARKS DEVELOPMENT / 21PR09		35,000
FUND TOTAL			0	0

'19 GEN'L OBLIGATION BONDS FUND (228)

Increase bonded debt millage revenue to include '21 General Obligation Bonds debt millage revenue budgeted in Fund 231; transfer to occur from Fund 228 to Fund 231

			REVENUES	EXPENDITURES
FINANCE	228-0000-311.10-10	CURRENT TAXES / BONDED DEBT MILLAGE	3,447,626	
	228-2049-581.91-04	TRANSFERS / TO DEBT SERVICE FUND		3,447,626
FUND TOTAL			3,447,626	3,447,626

'21 GEN'L OBLIGATION BONDS FUND (231)

Decrease bonded debt millage revenue as '21 General Obligation Bonds debt millage revenue is collected in Fund 228; transfer to occur from Fund 228 to Fund 231

			REVENUES	EXPENDITURES
FINANCE	231-0000-381.12-01	TRANSFERS / FROM DEBT SERVICE FUND	3,447,626	
	231-0000-311.10-10	CURRENT TAXES / BONDED DEBT MILLAGE	(3,447,626)	
FUND TOTAL			0	0

EMPLOYEE HEALTH INSURANCE FUND (511)

Additional consultant service feeds above budgeted amount

			REVENUES	EXPENDITURES
H.R.	511-2520-519.31-08	CONSULTANT SERVICES		15,231
H.R.	511-2520-593.99-01	RESERVES / RESERVES		(15,231)
FUND TOTAL			0	0

FLEET SERVICES FUND (521)

Recording fleet recoveries/refunds and appropriating funding for tractor purchase

			REVENUES	EXPENDITURES
PUBLIC WORKS	521-0000-369.10-07	RECOVERIES/REFUNDS	44,061	
	521-7070-519.46-24	MACHINERY/EQUIP REPAIR		44,061
FUND TOTAL			44,061	44,061

ORDINANCE 2022-47

AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING THE FISCAL YEAR 2022 BUDGET BY APPROPRIATING AND ALLOCATING FUNDS IDENTIFIED IN EXHIBIT 'A', CONSISTING OF SIX (6) PAGES AND INCORPORATED IN ITS ENTIRETY HEREIN; RECOGNIZING THAT SUCH APPROPRIATIONS MUST BE MADE PURSUANT TO THE CODE OF ORDINANCES OF THE CITY OF PALM BAY, CHAPTER 35; ADOPTING, RATIFYING, CONFIRMING, AND VALIDATING THE ALLOCATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Palm Bay recognizes that non-budgeted items must be appropriated and that such appropriation must be allocated by ordinance, and

WHEREAS, transfers between funds and departments must be approved by City Council, and

WHEREAS, Chapter 35, Finance, Budget, Section 35.035, of the City of Palm Bay, Code of Ordinances, provides for the transfer of funds and appropriation of unbudgeted funds.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. The City Council, in accordance with the City of Palm Bay, Code of Ordinances, Chapter 35, Finance, Budget, Section 35.035, hereby appropriates the funds as identified in Exhibit 'A'.

SECTION 2. The City Council adopts, ratifies, and approves the appropriations as identified in Exhibit 'A'.

SECTION 3. The provisions within this ordinance shall take effect immediately upon the enactment date.

Read in title only at Meeting 2022-_____, held on _____, 2022; and
read in title only and duly enacted at Meeting 2022-_____, held on _____, 2022.

Robert Medina, MAYOR

ATTEST:

Terese M. Jones, CITY CLERK

Reviewed by CAO: _____

Summary of the Proposed Budget Amendment

	Revenues	Expenditures
General Fund (001)		
FY 2022 Budget True-Ups		(1,181)
Property Tax Bills - 648 Osmosis & 2741 Rhapsody		4,205
Transfer to Fleet Services - PW Air Compressor		17,500
Transfer to General Fund (001) - Lawn Care Maintenance Reimbursement	1,533	
Lawn Care Maintenance Reimbursement (project 09CD03)		1,533
Transfer to Fleet Services - PW Diesel Laptop Diagnostic Kit		12,854
City Manager Unfunded Requests - RCM 12.16.2021 & 01.06.2022		2,179,122
Transfer to Fleet Services - City Manager Unfunded Requests - RCM 12.16.2021 & 01.06.2022		2,918,083
SJHP Audit - Community Asphalt		60,000
Property Sales Proceeds	169,274	
Transfer Property Sales Proceeds to Road Maintenance CIP		169,274
Special Magistrate Attorney		2,600
IAFF & FOP Contractual Increases		638,428
Department of Justice's FY 2021 JAG Grant Award	29,164	
Riffles & Associated Hardware		22,464
Pirates 2 Police" Youth Outreach Program		3,900
Salaries/Wages Records Supervisor		2,800
FDOT "Know Your Own Limits" Grant	44,000	
Overtime Details, Traffic Equipment & Promotional Printing		44,000
Record Tree Mitigation Replacement Fee	4,250	
Purchase 20 Ft. Cedar Tree for City Hall		4,250
Contingency		(731,382)
Undesignated Fund Balance	5,100,229	
Fund Subtotal	5,348,450	5,348,450
Law Enforcement Trust Fund (101)		
1 Minute Out Night Vision Google Instructor Course		5,100
FususONE Cloud-Based Subscription Service		37,500
Undesignated Fund Balance	42,600	
Fund Subtotal	42,600	42,600

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 2

Exhibit A

SHIP Fund (111)		
Transfer from HOME Fund (114) - Incorrect FY 2019 Program Funds Recorded	9,017	
Reserves		9,017
Fund Subtotal	9,017	9,017
CDBG Fund (112)		
FY 2015-2022 CDBG Funding Allocations		1,586,689
Transfer from HOME Fund (114) - Incorrect FY 2019 Program Funds Recorded	7,647	
Reserves		398,104
Designated Fund Balance	1,586,689	
Undesignated Fund Balance	390,457	
Fund Subtotal	1,984,793	1,984,793
HOME Fund (114)		
Program Income	299,213	
FY 2020-2021 HOME Disbursement Funding		906,851
Transfer to SHIP Fund (111) - Incorrect FY 2019 Program Funds Recorded		9,017
Transfer to CDBG Fund (112) - Incorrect FY 2019 Program Funds Recorded		7,647
Designated Fund Balance	607,638	
Undesignated Fund Balance	16,664	
Fund Subtotal	923,515	923,515
NSP Program Fund (123)		
Transfer to General Fund (001) - Lawn Care Maintenance Reimbursement		1,533
Undesignated Fund Balance	1,533	
Fund Subtotal	1,533	1,533
CDBG-CV Fund (126)		
Program Year 2019-2020 CDBG-CV & CDBG-CV3 Funding		661,622
Reserves		77,505
Designated Fund Balance	661,622	
Undesignated Fund Balance	77,505	
Fund Subtotal	739,127	739,127

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 3

Exhibit A

ARPA Fund (128)		
Police - Smart Phones, Cases & Smarch Subscription		80,798
IT - Disaster Recovery Site project (20IT01)		675,000
IT - Cyversecurity project (22IT03)		300,000
Undesignated Fund Balance	1,055,798	
	Fund Subtotal	1,055,798
		1,055,798
Donations Fund (131)		
FY 2022 Budget True-Ups		16,827
Police Contributions	15,722	
Fire Contributions	1,105	
	Fund Subtotal	16,827
		16,827
Police Impact Fee Fund - Nexus 32905 (180)		
Police Outreach Vehicle		60,000
Reserves		(29,997)
Undesignated Fund Balance	30,003	
	Fund Subtotal	30,003
		30,003
BCRA Fund (181)		
Ad Valorem Taxation Adjustment to Actuals	175,391	
Reserves		175,391
	Fund Subtotal	175,391
		175,391
Fire Impact Fees - Nexus 32908 (189)		
FY 2022 Budget True-Ups		0
	Fund Subtotal	0
		0
Parks Impact Fees - Nexus 32905 (191)		
FY 2022 Budget True-Ups		0
	Fund Subtotal	0
		0
Parks Impact Fees - Nexus 32907 (192)		
FY 2022 Budget True-Ups		0
	Fund Subtotal	0
		0

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 4

Exhibit A

Transportation Impact Fee Fund – Nexus 32907 (197)		
Malabar Road Widening Project (22PW01)		2,500,000
Emerson Left Lane Widening Project (22PW04)		158,000
Undesignated Fund Balance	2,658,000	
	Fund Subtotal	2,658,000
Transportation Impact Fee Fund – Nexus 32908 (198)		
Malabar Road Widening Project (22PW01)		4,500,000
Undesignated Fund Balance	4,500,000	
	Fund Subtotal	4,500,000
Transportation Impact Fee Fund – Nexus 32907 (197)		
ROW Acquisition Widening Babcock Road Project (21PW06)		568,000
Undesignated Fund Balance	568,000	
	Fund Subtotal	568,000
2019 General Obligation Bonds Fund (228)		
FY 2022 Budget True-Ups / Debt Millage Correction	3,447,626	
Transfer to Debt Service Fund (231)		3,447,626
	Fund Subtotal	3,447,626
2021 General Obligation Bonds Fund (231)		
FY 2022 Budget True-Ups / Debt Millage Correction	(3,447,626)	
Transfer from Debt Service Fund (228)	3,447,626	
	Fund Subtotal	0
Road Maintenance CIP Fund (307)		
Transfer Property Sales Proceeds from General Fund	169,274	
Reserves		169,274
	Fund Subtotal	169,274
Community Investment Fund (301)		
Florida DEO CDBG-MIT Grant Award	684,438	
Roof Replacement & Shutter Installation (20PD01)		224,473
CDBG-MIT CFHP Police Department Main Station (21PD01)		379,778
CDBG-MIT CFHP Police Department Sub Station (21PD02)		80,187
	Fund Subtotal	684,438

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 5

Exhibit A

2019 G.O. Road Program Fund (309)		
Additional Funding for 21GO13 & 22GO04		1,600,000
Additional Funding for 22GO01 & 22GO03		240,916
Additional Funding for 22GO06 & 22GO07		2,450,000
Open 22GO08, 22GO09, 22GO10, 22GO11, 22GO12 & 22GO13		26,500,000
Undesignated Fund Balance	30,790,916	
Fund Subtotal	30,790,916	30,790,916
Utilities Operating Fund (421)		
NRWWTP Cleaning, Dewatering & Hauling Services		118,240
Undesignated Fund Balance	118,240	
Fund Subtotal	118,240	118,240
Building Fund (451)		
Chief Building Official Salary Increase		16,731
Undesignated Fund Balance	16,731	
Fund Subtotal	16,731	16,731
Stormwater Utility Fund (461)		
City Manager Unfunded Requests - RCM 12.16.2021 & 01.06.2022		235,500
Commercial Site Plan Engineering		45,000
Reserves		(280,500)
Fund Subtotal	0	0
Employee Health Insurance Fund (511)		
FY 2022 Budget True-Ups		0
Fund Subtotal	0	0
Employee Health Insurance Fund (511)		
FY 2022 Budget True-Ups - Recoveries/Refunds	44,061	
FY 2022 Budget True-Ups		44,061
Transfer From General Fund - PW Air Compressor	17,500	
Purchase PW Air Compressor		17,500
Transfer to Fleet Services - PW Diesel Laptop Diagnostic Kit	12,854	
PW Diesel Laptop Diagnostic Kit		12,854

Mayor and Council: FY 2022 Second Budget Amendment

April 7, 2022

Page | 6

Exhibit A

Transfer from General Fund - City Manager Unfunded Requests - RCM 12.16.2021 & 01.06.2022	2,918,083	
City Manager Unfunded Requests - RCM 12.16.2021 & 01.06.2022		2,918,083
Fund Subtotal	2,992,498	2,992,498
Total	56,272,777	56,272,777