

CITY OF PALM BAY, FLORIDA
INFRASTRUCTURE ADVISORY AND OVERSIGHT BOARD
MEETING 2024-07

Held on Monday, the 22nd day of July 2024, in the City Hall Council Chambers, 120 Malabar Road, SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Public Works Department located at 1050 Malabar Road, SW, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

CALL TO ORDER:

The meeting was called to order by Chairperson Rebecca Thibert at 7:07 PM.

ROLL CALL:

CHAIRPERSON:	Rebecca Thibert	Present
VICE CHAIRPERSON:	David Jones	Present
MEMBER:	Ann-Marie Fraser	Absent
MEMBER:	Paul Edwards	Present (Late)
MEMBER:	Thomas Gaume	Present
MEMBER:	Terry Muller	Present
MEMBER:	Logan Luse	Absent

ALSO PRESENT: Christeen Sullivan, Assistant Public Works Director; Carrie Snyder, Administrative Assistant; John McCall, Public Works Project Manager; Alan Done, Public Works Operations Superintendent; Dennis Bunt, Public Works Customer Service Manager.

ADOPTON OF MINUTES:

1. Meeting 2024-06; June 24, 2024

Motion by Mr. Jones, seconded by Mr. Gaume, to approve the minutes as presented. Motion carried unanimously.

PUBLIC COMMENTS: (Non-agenda items only)

There were no public comments.

NEW BUSINESS:

1. Consideration of modifying time and date for regular meetings

Mr. Edwards joined the meeting at approximately 7:09 p.m.

Motion by Mr. Jones, seconded by Mr. Gaume, to move the meeting time from 7:00 pm to 6:00 pm. Motion carried with members voting as follows:

Mr. Gaume	Aye
Mr. Jones	Aye
Mrs. Thibert	Aye
Mr. Edwards	Aye
Mr. Muller	Nay

Motion by Mr. Muller, seconded by Mr. Gaume, to keep monthly meetings verse quarterly. Motion carried with members voting as follows:

Mr. Gaume	Aye
Mr. Jones	Aye
Mrs. Thibert	Nay
Mr. Edwards	Aye
Mr. Muller	Aye

2. Update on Pavement Program – Christeen Sullivan, Assistant Public Works Director

Mrs. Sullivan provided an update on the City’s Road Bond Paving Program, which was provided to the City Council each month. Port Malabar Country Club Units 1-10, Waco Boulevard and Minton Road were currently under construction. There were six (6) Units scheduled to go out for bid in July and August 2024.

Mr. Jones requested more details about the project to include the project start date, various phases, cost per mile, and mileage completed. Mrs. Sullivan would provide information at the next board meeting.

Mr. Edwards inquired about micro surfacing. Mr. McCall stated the Pilot Micro Surfacing in Unit 39 was still under review and awaiting direction to continue with that portion of the project. Previous projects had divot problems from micro surfacing.

**3. Cleaning out swales in residential areas – Eric Blount, Operations Supervisor
Public Works**

Mr. Bunt provided an overview of the true meaning of a swale. A swale was designed to collect storm water and deliver the runoff to canals and waterways prior to discharging into the rivers. A swale was an open drainage system, where everything could be seen. It was not an underground system. The misconception with a swale was that water should flow through the swale into a canal. A swale was for retention which, typically, water was supposed to percolate back into the groundwater and replenish groundwater. The Public Works Department was trying to inform new residents about swale systems. Another stormwater system to discuss was culvert pipes. When a culvert pipe became clogged or failed, it affected the whole drainage system, slowing down the flow of water and percolation. Mr. Bunt stated that the City had a spoil removal program, which was based on hardship to help with trenching. Residents could contact Public Works Customer Service.

**4. Update on Transportation Impact Fees (TIF) – Christeen Sullivan, Assistant
Public Works Director**

Mrs. Sullivan gave an update on the Transportation Impact Fees.

NEXUS AREA	BALANCE
32905	\$5,720,042
32907	\$5,620,862
32908	\$7,390,605
32909	\$15,199,110

TIF Funds could only be used for new improvements, not repairs or maintenance.

OTHER BUSINESS:

1. Agenda requests for future meetings

Mr. Jones requested more details about the project to include the project start date, various phases, cost per mile, and mileage completed. Mrs. Sullivan would provide the requested information at the next board meeting.

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There being no further business, the meeting adjourned at 7:31 PM.

Rebecca Thibert, Chairperson

ATTEST:

Carrie Snyder, Recorder