

**CITY OF PALM BAY, FLORIDA**  
**INFRASTRUCTURE ADVISORY AND OVERSIGHT BOARD**  
**MEETING 2024-01**

Held on Monday, the 22<sup>nd</sup> day of January 2024, in the City Hall Council Chambers, 120 Malabar Road, SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Public Works Department located at 1050 Malabar Road, SW, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

**CALL TO ORDER:**

The meeting was called to order by Chairperson Rebecca Thibert at 7:00 PM.

**ROLL CALL:**

<b>CHAIRPERSON:</b>	Rebecca Thibert	Present
<b>VICE CHAIRPERSON:</b>	David Jones	Absent
<b>MEMBER:</b>	Ann-Marie Fraser	Present
<b>MEMBER:</b>	Paul Edwards	Present
<b>MEMBER:</b>	Thomas Gaume	Present
<b>MEMBER:</b>	Terry Muller	Present
<b>MEMBER:</b>	Logan Luse	Present

**ALSO PRESENT:** Frank Watanabe, City Engineer; Christeen Sullivan, Assistant Public Works Director; John McCall, Project Manager; Carrie Dwyer, Administrative Secretary.

**ADOPTON OF MINUTUES:**

**1. Meeting 2023-11; November 27, 2023.**

Motion by Mr. Luse, seconded by Mr. Gaume, to approve the minutes as presented.  
Motion carried unanimously.

**PUBLIC COMMENTS: (Non-agenda items only)**

1. Mr. Battin, resident, commented on City Council's approval of the mandated septic conversion within seven (7) years and advised the Board of the cost impact on infrastructure.

Mr. Gaume suggested that the Utilities Advisory Board be reinstated or designated as a subcommittee of the IAOB.

**NEW BUSINESS:**

**1. Presentation – Unit 40 Demo Micro Surfacing – Frank Watanabe, City Engineer.**

Mr. Watanabe provided a presentation on 6% Micro Surfacing asked for endorsement from the Board. Mr. Muller aired concerned about the humidity here in Florida. In response Mr. Watanabe explained this application will be done during the winter months. Mr. Gaume asked for the projected savings for this program. Mr. Watanabe stated that there is a lot of variables, but approximately savings around twenty million dollars.

Motion by Mr. Gaume, seconded by Mr. Edwards, to accept the addendum to the Road Bond Paving Program to include the six percent (6%) micro surfacing as recommended by staff. Motion carried unanimously.

**2. Presentation – Energy Efficiency and Conservation Block Grant (EECBF) – Frank Watanabe, City Engineer.**

Mr. Watanabe stated the EECBF was a new U.S. Department of Transportation (USDOT) grant funding to build one hundred percent (100%) clean energy and net-zero emission by 2050. One of the items for this grant was synchronized signal timings. Mr. Watanabe wanted to use this for the Malabar Road Pilot Synchronized Project. He clarified that this was not a Florida Department of Transportation (FDOT) project. The grant application was due in April. Mr. Watanabe explained that the full amount of the grant could be applied for, or staff could seek smaller portions using the voucher through the Blueprint Category 7 Conservation for Transportation Energy for Traffic Signal Synchronization. The City was qualified to receive \$160,090.

Ms. Thibert asked if staff would be seeking the full grant or the voucher. Mr. Watanabe replied that staff would apply for the voucher in the amount of \$160,090. Ms. Thibert said the grant required an Energy Conservation Plan and questioned if the City had a plan. Mr. Watanabe said the City already had this plan tied in with other projects.

Mr. Gaume wanted to know if the project included Malabar Road out to St. Johns Heritage Parkway. Mr. Watanabe explained this was included in the Malabar Intelligent Transportation System Expansion of 3.5 million.

Mr. Muller asked if staff would be submitting applications for more vouchers for street lighting. Mr. Watanabe explained that if this grant was available next year, staff could apply. Due to this grant being related to energy efficiency, the City had to already have something in place for same. The grant would not cover any streets that did not already have streetlights in place.

Bill Battin, resident, asked if the Grants Coordinator position would be working with Public Works Department. Mr. Watanabe said it was his understanding that the individual would be working with all departments to obtain grants.

Motion by Mr. Gaume, seconded by Mr. Luse, to accept endorsement for the Energy Efficiency and Conservation Block Grant for the Malabar Pilot Project. Motion carried unanimously.

**3. Update – Transportation Impact Fees (TIF) Balance per each zip code – Christeen Sullivan, Assistant Public Works Director.**

Ms. Sullivan presented a spreadsheet to the Board for the balances for each of Nexuses as requested. The spreadsheet reflected the current balance remaining that was unencumbered and unallocated, as well as the list of projects under each Nexus.

**4. Agenda requests for future meetings**

Ms. Fraser asked if there was enough infrastructure out by St. Johns Heritage Parkway to bring warehousing/industrial into Palm Bay. Mr. Watanabe said there was an urban development planned for that area known as Emerald Lakes. The owner was looking to sell the property to a developer to move forward with original plans for light industrial or medical industry.

Ms. Fraser asked for an update on the Growth Management presentation. Mr. Watanabe wanted to give the new Growth Management Director time to settle in before having them come to board meetings.

There being no further business, the meeting adjourned at 8:02 PM.

---

Rebecca Thibert, Chairperson

ATTEST:

---

Carrie Dwyer, Recorder