

**CITY OF PALM BAY, FLORIDA**  
**SUSTAINABILITY ADVISORY BOARD**  
**REGULAR MEETING 2023-04**

Held on Wednesday, the 26th day of April 2023 at Council Chambers, 120 Malabar Road SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order at approximately 6:00 P.M.

**ROLL CALL:**

<b>CHAIRPERSON:</b>	Phillip Snyder	Present
<b>VICE CHAIRPERSON:</b>	Logan Luse	Present
<b>MEMBER:</b>	Kevin Smith	Present
<b>MEMBER:</b>	Susan B. Connolly	Present
<b>MEMBER:</b>	Jane Higgins	Present
<b>MEMBER:</b>	Rebecca Ziegler	Present
<b>MEMBER:</b>	Vacant	---

**CITY STAFF:**

Suzanne Sherman, City Manager; Kristin Suros, Secretary

**PUBLIC COMMENTS: (Non-agenda items only)**

1. Ms. Chanda Begin introduced questions about homeowners' associations (HOA) in Palm Bay. She wanted more information regarding policies that may or may not support utilizing sustainable measures in landscaping, such as rain barrels, composting, non-turf grass yards, and use of native plants.

**ADOPTION OF MINUTES:**

**1. Regular Meeting 2023-03; March 22, 2023**

Motion by Mr. Luse, seconded by Ms. Ziegler, to adopt the minutes as presented. Motion carried unanimously.

## **NEW BUSINESS:**

### **1. Sustainability Fair discussion and overall outcome**

Mr. Snyder requested wish lists from each board member for upcoming fairs. The Board concurred to have matching attire, such as t-shirts, to be easily recognized at the fair. Also, having workshops and tents for the Utilities Department and Republic Services were favorable and would be requested in the future. Future improvements included obtaining more food trucks, better garbage and recycling control and/or attempting to be a zero-waste event and striving to have more focus on vendors that had clear links to sustainability.

The Board discussed having a raffle at next year's event, forming a sub-committee, and beginning planning stages sooner for the event. Board members provided some new ideas for workshops and demonstrations.

Mr. Snyder said the Sustainability Fair was currently being held in April. He asked if the last Saturday in March would be more feasible. The Fair would not compete with other events that were occurring in April, especially on the same day as the Fair, and it would be easier to obtain vendors. Board members agreed with the date change. Ms. Ziegler suggested having a kid's band as well. Ms. Connolly wanted to utilize the City's film vendor, 142 Productions, and book them well in advance.

### **2. Native plant demo garden update**

Ms. Higgins noted that the Conradina Chapter of the Florida Native Plant Society was interested in providing fundraising assistance for the garden. She said the group needed more information before making a decision to proceed. Ms. Sherman advised that a follow up meeting with city staff would be needed.

### **3. New goal(s) for board to pursue**

Mr. Snyder asked each board member to present a topic of interest. Members agreed on trying to establish a composting program within the city. Comments included educating and following up on HOA's in Palm Bay with regard to their rules and regulations.

## **OTHER BUSINESS:**

### **1. Upcoming meetings/events of interest (INFORMATIONAL)**

Ms. Higgins and Ms. Connolly advised of a forum hosted by Little Grower’s Inc. A reminder was given about the Brevard Working Sustainable Group that met on the 4<sup>th</sup> Monday of every month. Board members mentioned a meeting regarding the Malabar Scrub Jay Sanctuary that would take place Monday, May 1<sup>st</sup>, at the First Baptist Church of Malabar.

**ADJOURNMENT:**

The meeting was adjourned at approximately 7:41 P.M.

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Phillip Snyder, Chairperson

ATTEST:

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Kristin Suros, Secretary

Note: These minutes were approved at Regular Meeting 2023-05, with a correction to Item 1, under New Business. Discussion of a date change for the Sustainability Fair was added as a third paragraph.