

**CITY OF PALM BAY, FLORIDA**  
**RECREATION ADVISORY BOARD**  
**REGULAR MEETING 2022-03**

Held on Tuesday, the 1<sup>st</sup> day of March 2022, at the Anthony “Tony” J. Rosa Community Room, 1502 Port Malabar Blvd NE, Palm Bay, Florida 32905.

The meeting was properly noticed pursuant to law; the minutes are on file in the Recreation Administration Office at 1502 Port Malabar Blvd NE, Palm Bay, Florida 32905.

The meeting was called to order by Chairman Thomas Gaume at 7:01 P.M.

**ROLL CALL:**

<b>CHAIRPERSON:</b>	Thomas Gaume	Present
<b>VICE-CHAIRPERSON:</b>	Randall Olszewski	Present
<b>MEMBER:</b>	Salvatore Ferranti	Absent
<b>MEMBER:</b>	Phil Moore	Present
<b>MEMBER:</b>	Mary Jane Russell	Present
<b>MEMBER:</b>	Benjamin Aubin	Present (Late)
<b>MEMBER:</b>	Thomas Graver	Present

**ALSO PRESENT:**

Fred Poppe, Recreation Department Director; Tasha Smith, Secretary.

**ADOPTION OF MINUTES:**

**1. Regular Meeting 2022-02; February 1, 2022.**

Motion by Mr. Moore, seconded by Mr. Graver, to adopt all minutes as presented. Motion carried unanimously.

**PUBLIC COMMENTS:**

There were no public comments.

**REPORTS:**

**1. Fred Poppe, Recreation Department Director**

Mr. Poppe advised of the following upcoming events:

- Movies in the Park
- Spring Owl Prowl

- Art Show
- Easter events
- Spring Golf Classic
- Proclamation – “Kids in the Parks Day” – would be presented at the May 7, 2022, regular Council meeting. Additional related events would be held at the Palm Bay Aquatic Center and Turkey Creek Sanctuary

Mr. Olszewski asked about the communication strategy for promoting the upcoming events and if staff had a database. Mr. Poppe said communications would be through social media and e-mail blasts. He said staff utilized a database through specific software.

Ben Aubin joined the meeting at 7:06 P.M.

## **NEW BUSINESS:**

### **1. Impact Fee Projects**

Mr. Poppe said he had met with the City Manager regarding impact fees. Impact fees were based on zones and must be spent in the nexus from which they were collected. It was very definitive as to how the monies could be used and, unfortunately, monies could not be used to repair existing infrastructure.

Mr. Poppe noted the ongoing projects based on the zone:

#### Zone 32905

- Restrooms for Turkey Creek area
- Grapefruit Trail Pavilion – grant monies for a facility similar to the Cricket pavilion
- The Captain’s House – using impact fees to redesign the facility and include accessible restrooms

#### Zone 32907/32908

- Additional funding for the campgrounds; there were some existing monies for engineering
- Lightfest Electrical Project

#### Zone 32909

- Land acquisition (area of concentration)
- A&E Regional Park

#### Additional Projects

- Neighborhood park restrooms – this was a challenge as there was no access to water and/or sewer
- Fitness trails
- Outdoor exercise equipment
- Driskell Park additional lighting on the basketball court
- Purchasing some additional equipment for the city (i.e., Robotics)

Mr. Aubin asked if impact fees had to be used within the same year it was collected. Mr. Poppe advised there was no timeframe to use the impact fees.

## **2. Tony Rosa Community Center**

Mr. Poppe said that Tony Rosa Community Center (TRCC) had been in existence since 1978. Staff tried to utilize Community Development Block Grant (CDBG) funding for upgrades, but the provisions required that fifty-one percent (51%) or more of residents needed to be moderate to low-income. Unfortunately, the area around TRCC was at 50.8% and the percentages could not be rounded up. Mr. Aubin asked the cost to repair TRCC. Mr. Poppe responded it was approximately \$1.2 million.

Mr. Gaume asked how much was spent on the Senior Center. Mr. Poppe said it was \$440,000, with an additional \$250,000 for a new chiller.

Mr. Moore asked when renovations were last done at TRCC. Mr. Poppe answered that it was in the mid 1990's. Mr. Gaume questioned if Tourist Development Council (TDC) monies were available as is boxing at TRCC? Mr. Poppe said that is something that can be discussed and he can ask if funding can be used.

## **3. Citizen Survey**

Staff had administered a survey to the community to get feedback on recreational interests. The survey would assist with programming and facilities. Mr. Poppe said a lot

could be done but it required support from various city departments. Mr. Moore asked if the survey would be done online. Mr. Poppe responded in the affirmative and said there would be a time limit to complete the survey.

#### **4. West Pines Estates Park Phase II**

Mr. Gaume asked if there were any remaining funds. Mr. Poppe confirmed same and said he wanted to include a playground at West Pines as the community had been promised one.

Motion by Mr. Moore, seconded by Mr. Graver, to move into Phase II. Motion carried unanimously.

#### **5. Employee Discount on Fees**

Mr. Poppe said this item would be considered by City Council at its meeting on March 17<sup>th</sup>. Employees would receive the same 25% discount as is offered to non-profit organizations. He said there was survey currently in progress for employees to complete requesting feedback on the use of the facilities and employee discounts.

Mr. Gaume stated that the TRCC and Ted Whitlock Community Center (TWCC) should be free for the employees as part of the Employee Wellness Program. Mr. Poppe advised that current employees received a discount at TRCC and TWCC.

The next meeting would be held on Tuesday, April 5, 2022, at 7:00 P.M., at The Captain's House, 1300 Bianca Drive NE, Palm Bay, Florida 32905.

#### **ADJOURNMENT:**

There being no further business, the meeting adjourned at the hour of 8:10 P.M.

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Thomas Gaume, Chairperson

ATTEST:

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Tasha Smith, Board Secretary