



BUILDING DEPARTMENT
190 Malabar Road • Suite 105 • Palm Bay, Florida 32907
Phone: 321-953-8924 • FAX: 321-953-8925

Revision Submittal Form

Date: _____

Please fill out all the blanks

Residential or Commercial

Building Electrical Gas Mechanical Plumbing Other _____

Permit Number: _____

Project Name: _____

Contractor: _____

Phone Number: _____

Email: _____

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE REVISION YOU ARE SUBMITTING:

Minimum Requirements for Plan Revision Submittal

Please check off when each requirement is met, or mark as non-applicable.

- Provide a digital copy of the plan sheets that are to be revised.
- Identify where the revision can be found. Clouding of changes is the preferred method. It is also helpful to provide a response letter addressing each item.
- All changes or additions made to a design professional's drawings must be digitally signed and sealed by the design professional of record, with proper third-party verification.
- Only the sheets with the required revisions shall be submitted, there is no need to submit any of the remaining sheets as we already have a copy of these sheets.

Please sign below acknowledging your understanding of the above requirements.

Printed name of person submitting

Signature of person submitting