

CITY OF PALM BAY, FLORIDA

INFRASTRUCTURE ADVISORY AND OVERSIGHT BOARD MEETING 2021-11

Held on Monday, the 22nd day of November 2021, in the City Hall Council Chambers, 120 Malabar Road, SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Public Works Department located at 1050 Malabar Road, SW, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

CALL TO ORDER:

The meeting was called to order by Mr. Gaume, Chairperson, at 7:00 PM.

ROLL CALL:

CHAIRPERSON:	Thomas Gaume	Present
VICE CHAIRPERSON:	Rebecca Thibert	Absent
MEMBER:	Ann-Marie Fraser	Present
MEMBER:	Paul Edwards	Present
MEMBER:	David Jones	Present
MEMBER:	Terry Muller	Absent

ALSO PRESENT:

Mehul Parekh, Public Works Director; Frank Watanabe, City Engineer; Stephanie Kelly, Engineering Technician II.

ADOPTION OF MINUTES:

1. Meeting 2021-09; October 25, 2021

Note: The meeting number was corrected to reflect Meeting 2021-10.

Motion by Ms. Fraser, seconded by Mr. Jones, to approve the minutes as presented. Motion carried unanimously.

PUBLIC COMMENTS: (Non-agenda items only)

There were no public comments.

BUSINESS:

1. Public Works Director, Mehul Parekh Introduction

Mr. Parekh provided a review of his career and goals for the Public Works Department.

2. Deerfield Presentation - Vernon Densler

Mr. Densler, resident, provided historical pictures of Deerfield Street and adjacent streets that had not been officially accepted by Council during the original platting which created permitting issues for his plans to build a house. Staff requested that Mr. Densler include paving of Deerfield Street as a part of building his home. Mr. Densler requested the Board recommend that this item be added to the Regular City Council Meeting agenda on December 16, 2021, to be addressed.

Mr. Gaume asked about ownership of the adjacent properties. Mr. Densler advised that both properties were for sale. Mr. Edwards asked if staff had asked Mr. Densler to pave up to where the road was owned by the city. Mr. Densler said the original request was to hire an engineer and contract a company to pave that section and then ask City Council for acceptance of Deerfield Street. The lack of Mr. Densler's ownership of the street created a liability for Mr. Densler should he comply with staff's request.

Ms. Fraser asked if there was discussion of assessing other landowners and/or homeowners. Mr. Densler confirmed same. Mr. Edwards asked if there had been an official meeting with staff. Mr. Densler said a meeting took place resulting with a possible option. Ms. Fraser asked if there was a negative impact to the City for not paving the road. Mr. Parekh referenced the Public Works Manual and City Ordinance that stated the city street had to be improved and accepted as per the Manual cross-section of sub-base and pavement on top of the road. In this case the first 275 feet was accepted by previous the Public Works Director. He further explained the limits because of the existing plat on record with Brevard County. Mr. Parekh stated that staff needed Council direction to act any further because of funding issues including the full scope of 3.2 miles of road in this same situation. Mr. Jones commented there seemed to be good conversation with Mr. Densler and staff. Mr. Gaume mentioned impact to the other homeowners. Mr. Parekh stated those homeowners were grandfathered in and not impacted. Mr. Edwards asked for clarification of where the 3.2 miles of roads in this situation were located. It was confirmed that the other roads were re in different areas. Ms. Fraser stated that exceptions were not always a bad thing, however there was a process that needed to be followed and direction provided by Council. Mr. Edwards asked if the rule was flawed. Mr. Parekh advised the rule was not flawed; however, the City was looking to create an administrative process for these types of issues providing for transparency.

Mr. Densler re-stated the issue and asked the Board to recommend that Council grant the exception to allow building. Mr. Jones asked staff to clarify the process up to this point. Mr. Watanabe explained the timeline. Mr. Jones asked the estimated cost and Mr. Watanabe said staff did not have an estimate at this time. Mr. Edwards asked if the best option was to add the item to the City Council agenda. Staff confirmed same and Mr. Parekh stated that he would only support an option to stop this type of issue in the future.

Motion by Ms. Fraser, seconded by Mr. Gaume, for the Board to support for there be an exception made and add clarification and definition to the ordinance. The motion carried unanimously.

3. Road Bond Program Phase 4 Presentation – Frank Watanabe

Mr. Watanabe provided a presentation on Phase 4 of the Road Bond Program and asked for endorsement from the Board. Ms. Fraser asked for clarification of Melbourne Pines and in which unit it would be paved. Mr. Watanabe responded that it was Unit 16 and was scheduled to be paved in Phase 5. Mr. Gaume asked if any of the 3.2 miles discussed earlier were included in Phase 4. Mr. Watanabe said that roadway was in the northeast section of the program. Mr. Edwards asked why the units located in “The Compound” were not included in the program. Mr. Watanabe clarified that these units were never part of the program.

Motion by Mr. Jones, seconded by Ms. Fraser, for endorsement of Phase 4 of the Road Bond Program as presented. The motion carried unanimously.

Mr. Gaume asked for a motion to cancel the December meeting. Ms. Fraser said it had not been declared a holiday by the city. There was discussion regarding the request. Motion by Mr. Jones, seconded by Ms. Fraser, to cancel the December meeting. The motion carried unanimously.

ADJOURNMENT:

There being no further business, the meeting adjourned at 7:42 P.M.

Thomas Gaume, Chairperson

ATTEST:

Stephanie Kelly, Recorder