



## BUILDING DEPARTMENT

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# MASTER PLAN SUBMITTAL CHECKLIST

*LEFT SWING AND RIGHT SWING MUST BE SUBMITTED SEPERATELY*

- Digitally signed, Engineering letter giving authorization to use the specific submitted plan for use
- Copy of each engineering drawings for left and right garage swing including:
  - Attic ventilation calculations
  - Vent locations
  - Electrical load calculations
  - Electrical load panel diagram
  - Electrical riser diagram
  - Lintel schedule
  - Lintel locations
  - Flashing detail
  - Plumbing riser diagram
- Digitally Engineered stamped truss packages.
- Product approvals to be used, highlighted with the method of install, including the NOA covers sheets or product approval affidavit
- Termite Treatment letter stating which method of treatment will be used for the specific model(s).
- Energy Calculations based on worst case scenario.

Please consider adding well pump to electrical load calculations, electrical panel and pump location, for future master plan use.

## MASTER PLAN SUBMITTAL

Once approved

- Water and Sewer availability from our Utilities Department
- Approved Septic Permit (*if applicable*)
- Signed survey showing proposed house location
- Landscape plan drawn on survey, include survey with irrigation, if applicable
- Copy of the floor plan with masterplan stamp
- Signed Trash Containment on construction/demolition site form
- Copy of the well pump specifications, if applicable
- Deed

FS553.794 (7)(c) An affidavit by the licensed engineer of record affirming that the master building permit is a true and correct copy of the master building permit on file with the local building department. The affidavit must reference the master building permit number. The licensed engineer of record must affirm that the master building permit will conform to soil conditions on the specific site.