

**CITY OF PALM BAY, FLORIDA**  
**SUSTAINABILITY ADVISORY BOARD**  
**REGULAR MEETING 2021-10**

Held on Wednesday, the 28th day of July 2021 at Council Chambers, 120 Malabar Road SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order at approximately 6:05 P.M.

**ROLL CALL:**

<b>CHAIRPERSON:</b>	Lesley Byrd	Present
<b>VICE CHAIRPERSON:</b>	Khalilah A. Maragh	Present
<b>MEMBER:</b>	Phillip Snyder	Present
<b>MEMBER:</b>	Susan B. Connolly	Present
<b>MEMBER:</b>	Randall Olszewski	Absent
<b>MEMBER:</b>	Susan Snyder	Absent
<b>MEMBER:</b>	Rebecca J. Ziegler	Present

Note: These minutes were approved at Regular Meeting 2021-11, with a correction to the Roll Call as follows: Susan Snyder should be shown as Susan Phillips.

**CITY STAFF:**

Britta Kellner, Special Projects Manager

**PUBLIC COMMENTS: (Non-agenda items only)**

David Montgomery offered comments regarding the development of the sustainability action plan and expressed interest to assist with the process and incorporate historical events into the document.

**PRESENTATION:**

1. **Keep Brevard Beautiful Composting Program – Amanda Muzaurieta, Event and Volunteer Coordinator.**

Ms. Muzaurieta discussed the status of recycling in Brevard County and introduced KBB's efforts to develop and bring composting to the area. She said that the City of West Melbourne had agreed to serve as the initial site for compost collection but there were challenges with approval for KBB serving as a waste hauler and establishing curbside service.

An overview of potential composting systems and the biological process was provided along with program design components under consideration and evaluation. The Board expressed their appreciation and asked questions regarding how composting might work in Palm Bay.

Staff thanked Ms. Muzaurieta and concluded with questions regarding nutrient content. The Board further inquired about how the City might support KBB's efforts and what other compost programs they had visited/consulted.

#### **ADOPTION OF MINUTES:**

##### **1. Regular Meeting 2021-09; June 23, 2021.**

Motion by Vice Chairperson Maragh, seconded by Ms. Ziegler, to adopt the minutes as presented. Motion carried unanimously.

#### **NEW BUSINESS:**

##### **1. 2020 Sustainability Action Plan development discussion.**

Chairperson Byrd said she had met with the City Manager and Special Projects Manager to consider how to best present the action plan draft to City Council. Chairperson Byrd created a power point slide deck as requested by the Board and asked for feedback regarding the overall presentation and the content of each slide. The Board reviewed and discussed each slide and included editing recommendations which were incorporated into the document. The Board discussed presentation objectives and desired outcomes.

Bill Batten, resident, expressed his desire to see staff recognized.

Vice Chair Maragh requested future board meeting reminders to be emailed prior to each meeting.

**OTHER BUSINESS:**

**1. Upcoming meetings/events of interest (INFORMATIONAL)**

Ms. Connolly reminded the Board that the Comprehensive Plan development was underway and that the Board members should be a part of the process.

Staff informed the Board that the action plan cover art contest had concluded with no eligible submittals, and it may be reintroduced when school was back in session.

**ADJOURNMENT:**

The meeting was adjourned at approximately 7:46 P.M.

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Lesley Byrd, Chairperson

ATTEST:

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Britta Kellner, Special Projects Manager