

**City of Palm Bay, Florida**  
**RECREATION ADVISORY BOARD**  
**Regular Meeting 2021-06**

Held on Tuesday, the 1st day of June 2021, in the conference room located at the Captain's House, 1300 Bianca Drive NE, Palm Bay, Florida 32905.

The meeting was properly noticed pursuant to law. The minutes are on file in the Parks Administration Office at 1502 Port Malabar Blvd. NE, Palm Bay, Florida 32905.

The meeting was called to order by Chairman Ferranti at 7:05 P.M.

**ROLL CALL:**

<b>CHAIRMAN:</b>	Salvatore Ferranti	Present
<b>VICE CHAIRMAN:</b>	Benjamin Aubin Jr.	Absent
<b>SECRETARY:</b>	Denise Bowes-Valcin	Present
<b>MEMBER:</b>	Thomas Gaume	Present
<b>MEMBER:</b>	Thomas Graver	Present
<b>MEMBER:</b>	Gabriel Capote	Absent
<b>MEMBER:</b>	Phil Defranco	Present
<b>CITY STAFF:</b>		

Present was Fred Poppe, Parks and Recreation Director

**ADOPTION OF MINUTES:**

**1. Regular Meeting 2021-04; April 6, 2021**

Note: As it was unclear if these minutes were formally adopted by the Board, the minutes were placed on the July 7<sup>th</sup> agenda to be readopted.

**REPORTS:**

**1. Parks and Recreation Reports – Fred Poppe, Director of Parks and Recreation**

Mr. Poppe made the following reports:

- In the last month, changes were made that affected the Parks and Recreation Department and the Facilities Department, which would become effective after the June 17<sup>th</sup> Council meeting. The Parks Division would merge with Facilities

Department. The Parks and Recreation Assistant Director position was eliminated. A divisional split with budget would occur after the new fiscal year in October. Future plans with parks would be the Recreation Department's responsibility. Anything contractual in nature would be the responsibility of Facilities.

- For the Fred Poppe Regional Park (FPRP) Campground's, an electrical engineer was hired to do the electrical design which would be an estimated \$40,000 for 138 sites. Mr. Gaume advised that staff should investigate budgeting power stations for electric vehicles.
- At West Pine Estates Park, a significant cost was saved with Public Works doing a great job excavating and only having to pay for materials. Mr. Poppe had spoken with City Manager, Suzanne Sherman, about adding picnic areas and a playground. Mr. Poppe was working with the Procurement Department to piggyback off an existing government contract. The basketball courts were not done as projected to be in May. If a restroom had to be added, it would be costly.
- FPRP's septic to sewer had been extended. Many parts and materials were on back order.
- City Council appropriated a base budget of \$594,000 for seven (7) playgrounds. A recommendation to the City Council of an additional \$65,000 was made for Oakview and Pollak Parks. The playgrounds were on the agenda for the upcoming Council meeting to be held on June 3<sup>rd</sup>.
- The 4<sup>th</sup> of July Food Trucks and Fireworks event would include traffic control by Palm Bay Police Department. Overflow traffic would be at Heritage High School. A new fireworks vendor was contracted that would save the city more funds.

## **NEW BUSINESS:**

### **1. Chairman, Vice-Chairman and Secretary Appointment**

The board elected Mr. DeFranco as Chairman and Ms. Bowes-Valcin as Vice-Chairman. The board decided to postpone the secretary appointment until the next meeting when all board members were present.

### **2. Recreation Advisory Board Community Outreach**

Mr. DeFranco came up with an RAB questionnaire to be placed on billing cycles to go out to the public. The goal of the questionnaire would be to find out what people wanted in their community. Mr. Poppe informed the RAB that the Recreation Department had a Community Outreach Coordinator that distributed information and questionnaires to find out that information.

### **3. Recreation Advisory Board Purpose Review**

The duties and responsibilities of the RAB were reviewed.

### **4. Proactive Community Outreach**

- Looking into grant funding for the Grapefruit Trail. The Brevard Mountain Bike Association would come be coming up with a proposal to vote on soon.
- Park tours would be scheduled by Mr. Poppe for the RAB to view and discuss its history.
- It was proposed to have an open house of Tony Rosa Community Center to be highlighted as a banquet rental.

The next meeting would be at the Turkey Creek Nature Center on July 6, 2021, at 7:00 PM and future meetings would be held at other Parks and Recreation facilities on a rotating basis.

### **ADJOURNMENT:**

There being no further business, the meeting adjourned at the hour of 8:49 p.m.

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Phil DeFranco, Chairman

ATTEST:

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Denise Bowes-Valcin, Interim Secretary