

**CITY OF PALM BAY, FLORIDA**  
**SUSTAINABILITY ADVISORY BOARD**  
**REGULAR MEETING 2021-08**

Held on Tuesday, the 18<sup>th</sup> day of May 2021 at Council Chambers, 120 Malabar Road SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Manager, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order at approximately 6:03 P.M.

**ROLL CALL:**

<b>CHAIRPERSON:</b>	Lesley Byrd	Present
<b>VICE CHAIRPERSON</b>	Khalilah A. Maragh	Absent
<b>MEMBER:</b>	Phillip Snyder	Present
<b>MEMBER:</b>	Susan B. Connolly	Present
<b>MEMBER:</b>	Randall Olszewski	Present
<b>MEMBER:</b>	Vacant	--
<b>MEMBER:</b>	Rebecca J. Ziegler	Present (Late)

**CITY STAFF:**

Britta Kellner, Special Projects Manager; Joan Brown, Deputy City Manager; Pamela Bell, Board Secretary

**PUBLIC COMMENTS: (Non-agenda items only)**

There were no public comments.

**NEW BUSINESS:**

**1. 2020 Sustainability Action Plan Development Discussion**

Chairperson Byrd introduced the meeting discussion that focused on transportation and mobility sections, reviewed how the development tasks would be undertaken during the meeting, and informed the Board that Mr. Snyder would serve as scribe. Ms. Kellner shared that the Board should consider the version that would be presented to City Council as a final document when editing this plan and may be introduced; hence, they may also wish to decide on the Council meeting date for plan presentation.

Ms. Connolly inquired about document editing and Chairperson Byrd advised that she should provide editing requests to Mr. Snyder.

The Board discussed the development of the transportation and mobility section components. The Board deliberated as to higher education commuting needs within the City.

Ms. Ziegler joined the meeting at this time.

The Board concluded its initial discussion of student transportation and bicycle use and proceeded to consider the incorporation of Ms. Ziegler's transportation draft recommendations. Ms. Connolly offered her written editing suggestions for the transportation section. Mr. Olszewski proposed that a vote be taken to incorporate Ms. Connolly's document in its entirety into the plan. Chairperson Byrd recommended that the Board continue to edit the existing plan. Ms. Connolly concurred. Mr. Snyder suggested that Ms. Connolly's ideas could be considered and incorporated as the Board agreed. The Board concurred to continue editing the existing plan.

The Board continued development discussion of the transportation and mobility section goals and objectives, including revisions where items seemed redundant, unnecessary, or might be relocated within the plan. Ms. Ziegler informed the Board that she felt the Board's efforts were commendable and that they should continue with what they were currently undertaking.

Ms. Ziegler left the meeting at this time and did not return.

Ms. Connolly engaged the Board in continued discussion concerning local business and school transportation revisions. The Board considered how the plan incorporated efforts the community could undertake to adopt sustainable transportation practices and how to best revise those concepts within the plan.

The Board addressed multi-modal transportation components and ways in which the City could expand and support the use of electric vehicles. Mr. Olszewski introduced the consideration of autonomous vehicles and recommended inclusion within the expansion document.

The Board returned to consideration of multi-modal transportation, introduced City airspace activity, and finalized multi-model business section revisions.

The Board continued discussions regarding the plan's transportation elements, including whether or not the City had jurisdiction within the rail and freight industries, including generalized revisions within the transportation and mobility sections.

Chairperson Byrd offered that the Board had reached the end of the document section review, the final edits would be incorporated into the action plan, and the action plan would be distributed to the Board for their next meeting.

Ms. Kellner reminded the Board of the need to select a date for presentation to City Council. Mr. Olszewski offered his recommendations for the timing of action plan finalization and presentation to Council. The Board considered action plan finalization and presentation options and elected to present to Council on July 15th.

Motion by Mr. Olszewski, seconded by Mr. Snyder, to request that staff place the Sustainability Action Plan Presentation on the July 15<sup>th</sup> City Council agenda. Motion carried unanimously.

**OTHER BUSINESS:**

**1. Upcoming meetings/events of interest (INFORMATIONAL)**

Mr. Olszewski expressed his interest that Board documents were publicly available. Ms. Kellner confirmed that documents presented were public record.

The next Sustainability Advisory Board meeting would take place in Council Chambers on June 23<sup>rd</sup>, beginning at 6 pm.

**ADJOURNMENT:**

The meeting was adjourned at approximately 8:17 P.M.

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Lesley Byrd, Chairperson

ATTEST:

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Pamela Bell, Board Secretary