

CITY OF PALM BAY, FLORIDA
SUSTAINABILITY ADVISORY BOARD
SPECIAL MEETING 2021-05

Held on Friday, the 23rd day of April 2021 at City Council Chambers, 120 Malabar Road SE, Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript, but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order at approximately 6:06 P.M.

ROLL CALL:

| | | |
|-------------------------|-----------------|---------|
| CHAIRPERSON: | Lesley Byrd | Present |
| VICE CHAIRPERSON | Khalilah Maragh | Present |
| MEMBER: | Phillip Snyder | Present |
| MEMBER: | Susan Connolly | Present |
| MEMBER: | Vacant | -- |
| MEMBER: | Shaun McFadden | Absent |
| MEMBER: | Rebecca Ziegler | Present |

CITY STAFF:

Joan Brown, Deputy City Manager; Britta Kellner, Special Projects Manager; Pamela Bell, Board Secretary.

PUBLIC COMMENTS:

Randall Olszewski, resident, expressed interest in serving on the Board.

ADOPTION OF MINUTES:

1. Regular Meeting 2021-04; March 24, 2021

Motion by Chairperson Byrd, seconded by Mr. Snyder, to approve the minutes as presented. Motion carried unanimously.

NEW BUSINESS:

1. Consideration of the City’s communications and outreach overview.

Ms. Kellner introduced the communications overview item and document provided to the Board. Ms. Maragh inquired about outreach to the City’s youth and Ms. Kellner addressed same. Ms. Connolly asked about newsletters and software applications. Ms. Maragh wanted to learn if the City website included language translation. Mrs. Junkala-Brown, Deputy City Manager, addressed those questions.

2. Future presentations to the Board and other activities.

At the last meeting, Ms. Kellner suggested future presentations and activities for the Sustainability Advisory Board (SAB). She confirmed that Keep Brevard Beautiful would commit to making a virtual presentation to the SAB. Ms. Kellner also confirmed that Brevard County Central Disposable Facility was currently conducting active land tours during business hours, Monday through Friday. Ms. Ziegler provided staff with a recommendation of information from Grace Colden, a permaculture expert. Ms. Kellner confirmed that Ms. Colden would be able to virtually attend a future meeting.

3. Discussion of 2020 Sustainability Action Plan Draft Development – Education

Chairperson Byrd discussed that the Sustainability Board was founded four years ago, and the action plan would be a living document that could be modified in the future. Chairperson Byrd wanted to refine the existing information rather than adding to the document to finalize the Sustainability Action Plan. The education segment had been discussed and suggestions were taken on editing the information.

OTHER BUSINESS:

1. Upcoming meetings/events of interest (INFORMATIONAL)

There was discussion of adding a second Board meeting in early May 2021.

ADJOURNMENT:

The meeting was adjourned at approximately 7:55 P.M.

Lesley Byrd, Chairperson

ATTEST:

Pamela Bell, Board Secretary