

CITY OF PALM BAY, FLORIDA

SUSTAINABILITY BOARD

SPECIAL MEETING 2021-01

Held on Wednesday, the 27th day of January 2021 at Tony Rosa Community Center, 1502 Port Malabar Road, NE Palm Bay, Florida.

This meeting was properly noticed pursuant to law; the minutes are on file in the Office of the City Clerk, City Hall, Palm Bay, Florida. The minutes are not a verbatim transcript but a brief summary of the discussions and actions taken at the meeting.

The meeting was called to order by Chairperson Byrd at approximately 6:13 P.M.

ROLL CALL:

CHAIRPERSON:	Lesley Byrd	Present
MEMBER:	Phillip Snyder	Present
MEMBER:	Khalilah Maragh	Present
MEMBER:	Susan Connolly	Present
MEMBER:	Joe Laughlin	Absent
MEMBER:	Shaun McFadden	Absent
MEMBER:	Amy Ford	Present

CITY STAFF:

Suzanne Sherman, City Manager; Joan Junkala-Brown, Community and Economic Development Director; Britta Kellner, Special Projects Manager

PUBLIC COMMENTS:

Public comments were heard after Adoption of Minutes.

PRESENTATION:

1. Review of the Sunshine Law – Erich Messenger, Deputy City Attorney

Deputy City Attorney Messenger provided a presentation of the provisions of the Florida Sunshine Law as it pertained to the Board's activities/conduct.

ADOPTION OF MINUTES:

1. Meeting 2020-08; September 29, 2020

Motion by Ms. Ford, seconded by Ms. Maragh, to adopt the minutes as presented. Motion carried unanimously.

PUBLIC COMMENTS:

Kimberly Newton invited the Board to a Mayors' Environmental Discussion Roundtable which would be held virtually on February 25th, at 6:30PM.

NEW BUSINESS:

1. Election of Chairperson and Vice Chairperson

Motion by Ms. Ford, seconded by Ms. Connolly, to elect Ms. Byrd to the position of Chairperson. Motion carried unanimously.

Motion by Mr. Snyder, seconded by Ms. Ford, to elect Ms. Maragh to the position of Vice Chairperson. Motion carried unanimously.

2. Review of by-laws

Ms. Kellner provided an overview of the purpose of the bylaws and recommended changing the Board name from Sustainability Board to Sustainability Advisory Board. The revision would be brought forth for Board approval at the next regular meeting. The Board discussed proposed amendments to the bylaws regarding attendance requirements and quorum concerns.

3. Proposed Sustainability Board Meeting Schedule for 2021 Calendar Year

Motion by Mr. Snyder, seconded by Ms. Maragh, to accept the 2021 Board meeting schedule. Motion carried unanimously.

OTHER BUSINESS:

1. Upcoming meetings/events of interest (INFORMATIONAL)

Ms. Kellner announced the City's efforts to engage in a regional environmental inventory study through the East Central Florida Regional Resiliency Collaborative. The Board would receive updates on the progress of this initiative.

Ms. Kellner introduced Florida Institute of Technology intern Nicole Barnett who would continue to work with the Board on the action plan. Chair Byrd provided a historical overview of the Sustainability Action Plan draft. Ms. Barnett offered an overview of plan draft efforts to date. The Board discussed the need for additional meetings to accomplish tasks to completion.

Motion by Mr. Snyder, seconded by Ms. Connolly, to hold a Special Meeting prior to the February 24, 2021 Regular Meeting. Ms. Barnett would provide a plan presentation for the Board. Motion carried unanimously.

Ms. Sherman reiterated the City's commitment to continue to support the Board's efforts and to establish multi-year goals.

ADJOURNMENT:

The meeting adjourned at approximately 7:37 P.M.

Lesley Byrd, Chairperson

ATTEST:

Britta Kellner, Special Projects Manager