



## LEGISLATIVE MEMORANDUM

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Suzanne Sherman, Acting City Manager

**THRU:** Yvonne McDonald, Finance Director

**DATE:** 1/21/2021

**RE:** Ordinance 2021-03, amending the Fiscal Year 2020-2021 budget by appropriating and allocating certain monies (first budget amendment), final reading.

A public hearing is to be held on the above subject ordinance and the caption read for the second and final time at tonight's Council meeting.

Summary of the proposed budget amendment:

### **General Fund (001)**

#### ***Revenues – Total \$1,472,760***

- Recognize additional FY 2021 State-Shared revenues published by the Florida Department of Revenue's Office of Tax Research – **\$1,472,760**.
- Transfer to Building Fund per 10/1 Ordinance to remove salary splits and distribute accordingly; approved by Council 10/01/2020 – **\$34,423**.
- Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement – **\$301,817**.

#### ***Expenditures – Total \$3,478,093***

- Appropriate the following departmental needs that are offset by additional FY 2021 State-Shared revenues received; approved by Council 11/05/2020 – **\*\$518,856**
  - Parks: Appropriate funds of \$130,000 to remove and replace the old slide infrastructure at the Palm Bay Aquatic Center.
  - Facilities: Allocate funds for the Tradesworker position that was unfunded during the budget process for \$62,537, fund a new Construction Project Manager position for \$112,319 (Transfer \$23,371 to Fleet Services Fund), increase Overtime budget to cover normal on-call costs for the year for \$10,000, and increase Building Repairs budget to address maintenance project needs at various locations at the City for \$65,000 – a total of \$249,856. *\*Salary figures for Tradesworker and Construction Project Manager changed, but total amount is \$6,817 less than originally listed in memo.*
  - Community & Economic Development: Appropriate funds of \$5,000 to promote the Administrative Assistant to Economic Development Assistant.
  - Information Technology: Appropriate funds to PC Replacement budget that was removed due to

originally projected budget shortfalls for \$40,000 and replace the Storage Area Network (SAN) hardware as the current SANs have reached the equipment at end of life cycle for \$94,000 – a total of \$134,000.

- Appropriate the following Capital needs for FY 2021 from the return of excess prior years allocation from Risk Management Fund assessed through FY 19 (FY 2020 Budget Amendment #4); approved by Council 09/03/2020 – **\$1,873,577**:
  - Police: Replacement of (11) police vehicles – \$329,734 (Transfer to Fleet Services Fund).
  - Fire: Purchase of a squad truck, a District Chief Silverado crew cab and a brush truck retrofit – \$134,000 (Transfer to Fleet Services Fund).
  - Parks: Replacement of (4) pickup trucks – \$109,000 (Transfer to Fleet Services Fund).
  - Parks: Playground replacements at Liberty Park, Riviera Park, Veterans Park, Oakwood Park, Knecht Park and Lynbrook Park– \$590,000.
  - Public Works: Fleet equipment replacement/upgrades, signal wire respan for Emerson/Malabar and Eldron/Malabar intersections and a large format printer – \$710,843 (transfer \$586,000 to Fleet Services Fund).
- Re-appropriate funds per City Manager approval for Public Works Survey Party Chief position that was previously unfunded during the budget process. This position is essential for PW to operate survey crews to keep up with the pipe replacements for Road Bond Paving – **\$40,560**.
- Pay Adjustment for sworn and communications center personnel within the Police Department to address salary disparities within Brevard County; approved by Council 12/03/2020 – **\$478,350**.
- Appropriate additional funds for the award of bid difference of \$59,007 and the 10% contingency of \$41,873 Fred Poppe Regional Park septic to sewer conversion, project 19PR06; approved by Council 11/05/2020 – **\$100,880**.
- Transfer to Community Investment Fund for Phase I of the Fred Poppe Regional Park Campground project 16PK08; approved by Council 09/17/2020 – **\$558,492**.
- Appropriate funds for credit card processing fees until City switches to Cardknox and fees are passed onto customer; approved by Council 11/19/2020 – **\$70,000**.
- Per Ordinance passed on 10/1, remove salary splits between Growth Management and Building and distribute according to individual Departments; approved by Council 10/01/2020 – **\$34,423**.
- FY 21 Budget correction to adjust the total audit cost allocation per contractual agreements – **(\$976)**.
- Return funds to utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant; approved by Council 11/19/2020 – **(\$103,806)**.
- Reduce transfer to Fleet Services Fund and utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant; approved by Council 11/19/2020 – **(\$179,658)**.
- Transfer to Fleet Services Fund for the increased cost associated with the purchase of eleven (11) police vehicle replacements; approved by Council 12/03/2020 – **\$21,646**.
- Appropriate funds for a new Fire Inspector position to help improve the level of service, turnaround time and advance safety, costs will be offset by additional revenues received from inspections; approved by Council 11/19/2020 – **\$63,383**.

- Transfer budgeted funding from the Human Resources Department and vending machine contributions to utilize towards 2020 departmental holiday events – **(\$4,406)**.
- Appropriate funding from the Human Resources Department and vending machine contributions to city-wide General Fund departments to utilize towards 2020 departmental holiday events based on active FTE count – **\$5,456**.
- Transfer to Utilities Operating Fund for budgeted funding from the Human Resources Department and vending machine contributions to city-wide departments to utilize towards 2020 departmental holiday events based on active FTE count – **\$1,129**.
- Transfer to the Building Fund for budgeted funding to from the Human Resources Department and vending machine contributions to city-wide departments to utilize towards 2020 departmental holiday events based on active FTE – **\$187**.

### **Law Enforcement Trust Fund (101)**

#### ***Expenditures – Total \$16,510***

- LETF 20-01 – Appropriate funds for Legal fees of \$5,000 to support Asset Forfeiture Program, Registration fees of \$5,560 for eight Police Department employees to attend FBI-LEEDA Executive Leadership Course, and \$5,950 to host Cops and Friends Reindeer Run; approved by Council 11/19/2020 – **\$16,510**.

### **NSP Fund (123)**

#### ***Expenditures – Total \$4,600***

- Allocate funds to cover the cost of mowing maintenance for FY 21 for six (6) City-owned NSP properties located at Northview St in Driskell Heights; approved by Council 11/19/2020 – **\$4,600**.

### **Bayfront Community Redevelopment Agency Fund (181)**

#### ***Revenues – Total \$3,401***

- Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement – **\$3,401**.

#### ***Expenditures – Total (\$13)***

- Budget correction to adjust the total audit cost allocation per contractual agreements for FY 21 – **(\$13)**.

### **Police Impact Fees-Nexus 32907 Fund (183)**

#### ***Expenditures – Total \$52,541***

- Utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant; approved by Council 11/19/2020 – **\$52,541**.

### **Police Impact Fees-Nexus 32908 Fund (184)**

#### ***Expenditures – Total \$52,541***

- Utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant; approved by Council 11/19/2020 – **\$52,541**.

### **Police Impact Fees-Nexus 32909 Fund (186)**

#### ***Expenditures – Total \$210,164***

- Utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant; approved by Council 11/19/2020 – **\$210,164**.

### **Fire Impact Fees-Nexus 32905 Fund (187)**

#### ***Expenditures – Total \$6,251***

- Utilize Impact Fee funds to fabricate a high-water rescue vehicle for use in two areas of the City; approved by Council 11/19/2020 – **\$6,251**.

### **Fire Impact Fees-Nexus 32907 Fund (188)**

***Expenditures – Total \$6,251***

- Utilize Impact Fee funds to fabricate a high-water rescue vehicle for use in two areas of the City; approved by Council 11/19/2020 – **\$6,251.**

**Fire Impact Fees-Nexus 32909 Fund (190)**

***Expenditures – Total \$93,740***

- Utilize Impact Fee funds to purchase an air compressor used to refill air cylinders used on 911 calls for new Fire Station 5; approved by Council 11/19/2020 – **\$50,000.**
- Appropriate funds to purchase a training vehicle to be used at the new training facility at new Fire Station 5; approved by Council 09/17/2020 – **\$43,740.**

**Park Impact Fees-Nexus 32905 Fund (191)**

***Expenditures – Total \$150,000***

- Utilize Impact Fee funds for construction of Riviera Dog Park for citizens in the northeast section of the City, project 21PR01; approved by Council 10/15/2020 – **\$150,000.**

**Park Impact Fees-Nexus 32907 Fund (192)**

***Expenditures – Total \$534,836***

- Appropriate Impact Fee funds for Phase I construction of Fred Poppe Regional Park Campground project 16PK08; approved by Council 09/17/2020 – **\$534,836.**

**Park Impact Fees-Nexus 32908 Fund (193)**

***Expenditures – Total \$462,637***

- Appropriate Impact Fee funds for Phase I construction of Fred Poppe Regional Park Campground project 16PK08; approved by Council 09/17/2020 – **\$462,637.**

**Debt Service Fund (201)**

***Expenditures – Total (\$19,497)***

- FY 21 Approved Budget entry correction - principal for \$20,623 and interest for (\$40,120) payments for the lease purchase of fire apparatus and police vehicles – **(\$19,497).**

**2010 PST Revenue Bond Fund (219)**

***Expenditures – Total \$345,727***

- Principal Payment Contribution towards Fund 219/230 Bond Refinancing – **\$427,000.**
- Reduction in budgeted interest payment amount due Fund 219/230 Bond Refinancing – **(\$127,644).**
- Appropriate additional budget to cover agent fees for Fund 219/230 Bond Refinancing – **\$119.**
- Transfer to Debt Service Fund 230 for Issuance Costs due Fund 219/230 Bond Refinancing – **\$46,252.**

**2020 Special Obligation Revenue Ref Note Fund (230)**

***Revenues – Total \$4,632,302***

- Record Special Obligation Revenue Refunding Note, 2020 Loan Proceeds – **\$4,258,000.**
- Transfer from General Fund for bond debt refinancing to support FY 2021 principal and interest payment obligations – **\$328,050.**
- Transfer from Debt Service Fund 219 for Issuance Costs due Fund 219/230 Bond Refinancing – **\$46,252.**

***Expenditures – Total \$4,632,302***

- Appropriate Funds for Cash Defeasance Payment for Special Obligation Revenue Refunding Note, 2020 Loan Proceeds – **\$4,258,000.**

- Appropriate Issuance costs due Fund 219/230 Bond Refinancing – **\$46,252.**
- Appropriate funds for FY 2021 Debt Amortization schedule – Principal payment – **\$248,000.**
- Appropriate funds for FY 2021 Debt Amortization schedule – Interest payment – **\$80,050.**

### **Community Investment Program Fund (301)**

#### ***Revenues – Total \$558,492***

- Transfer from General Fund for Phase I of the Fred Poppe Regional Park Campground project 16PK08; approved by Council 09/17/2020 – **\$558,492.**

#### ***Expenditures – Total \$558,492***

- Appropriate funding for Phase I construction of Fred Poppe Regional Park Campground project 16PK08; approved by Council 09/17/2020 – **\$558,492.**

### **GO Road Program Fund (309)**

#### ***Expenditures – Total \$5,821,859***

- Provide funding for construction, design, survey, advertisement and engineer's estimate for Port Malabar East Road Paving Project 20GO16; approved by Council 02/06/2020 – **\$1,416,681.**
- Provide funding for engineer's estimate, advertising, geotech design and survey for Units 1, 2 & 3 Road Paving Project 21GO01; approved by Council 02/06/2020 – **\$1,214,767.**
- Provide funding for engineer's estimate, advertising, geotech design and survey for Unit 4 Road Paving Project 21GO02; approved by Council 02/06/2020 – **\$2,497,411.**
- Provide funding for engineer's estimate, advertising, geotech design and survey for Unit 27 Road Paving Project 21GO03; approved by Council 02/06/2020 – **\$44,928.**
- Provide funding for engineer's estimate, advertising, geotech design and survey for Unit 35 Road Paving Project 21GO04; approved by Council 02/06/2020 – **\$370,672.**
- Provide funding for engineer's estimate, advertising, geotech design and survey for Unit 43 Road Paving Project 21GO05; approved by Council 11/07/2019 – **\$156,720.**
- Provide funding for engineer's estimate, advertising, geotech design and survey for Unit 47 Road Paving Project 21GO06; approved by Council 11/07/2019 – **\$120,680.**

### **Utilities Operating Fund (421)**

#### ***Revenues – Total \$3,423,439***

- Reimbursement revenue projected for FY 21 to offset project funding that will be carried forward from WRF Denitrification project 17WS16 from Brevard County Indian River Lagoon Interlocal Agreement; approved by Council 10/17/2019 – **\$3,295,338.**
- Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement – **\$126,972.**
- Transfer from General Fund (Human Resources Department and vending machine contributions) to city-wide departments to utilize towards 2020 departmental holiday events based on active FTE count – **\$1,129.**

#### ***Expenditures – Total \$600,914***

- Appropriate funds to construct a second clarifier at North Regional Wastewater Treatment Plant (NRWWTP), project 17WS13; approved by Council 11/05/2020 – **\$448,471.**
- Transfer funds to the 20 Bond Construction Fund (434) towards the payment of debt in FY 21; approved by Council 09/17/2020 – **\$116,620.**

- Fund appropriation for engineering and contractual services for Jupiter Bridge/C-1 abandoned water main removal as required by FDOT, project 21WS24; approved by Council 12/03/2020 – **\$35,000**.
- FY 21 Budget correction to adjust the total audit cost allocation per contractual agreements – **(\$306)**.
- Appropriate funding from the General Fund (Human Resources Department and vending machine contributions) to the Utilities Operating Fund to utilize towards 2020 departmental holiday events based on active FTE count – **\$1,129**.

#### **Utility Connection Fee Fund (423)**

##### **Expenditures – Total \$645,601**

- Transfer funds to the 20 Bond Construction Fund (434) towards the payment of debt in FY 21; approved by Council 09/17/2020 – **\$645,601**.

#### **Main Line Extension Fee Fund (425)**

##### **Expenditures – Total \$275,000**

- Appropriate funds for engineering services for Pace Drive water main looping due to proposed extension of water service by Lennar Homes LLC, project 21WS23; approved by Council 11/05/2020 – **\$275,000**.

#### **Utility 20 Bond Construction Fund (434)**

##### **Revenues – Total \$762,221**

- Transfer from Utilities Operating Fund for \$116,620 and Water Connection Fees Fund for \$645,601 to the 20 Bond Construction Fund towards the payment of debt in FY 21; approved by Council 09/17/2020 – **\$762,221**.

##### **Expenditures – Total \$12,269,221**

- Appropriate note proceeds for the expansion and rehabilitation of the South Regional Water Treatment Plant (SRWTP), project 18WS04; approved by Council 09/17/2020 – **\$11,448,441**.
- Fund the 20 Bond Construction (434) Issuance Costs; approved by Council 09/17/2020 – **\$58,559**.
- Appropriate funds for the FY 21 Debt service Principal for \$585,000 and Interest for \$177,221 for the 2020 Bond Construction Note; approved by Council 09/17/2020 – **\$762,221**.

#### **Building Fund (451)**

##### **Revenues – Total \$37,579**

- Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement – **\$37,392**.
- Transfer from General Fund (Human Resources Department and vending machine contributions) to city-wide departments to utilize towards 2020 departmental holiday events based on active FTE count – **\$187**.

##### **Expenditures – Total \$382,548**

- Remove Building funds from Growth Management Department (\$4,255,219) and establish Building as a stand-alone Department and move funds over \$4,255,219; approved by Council 10/01/2020 – **Net Impact - \$0**.
- Appropriate funds for installation of City's door access system at new lease location for Building Department; approved by Council 11/19/2020 – **\$7,995**.
- Appropriate funds for moving expenses of \$70,000, annual lease payment of \$100,000 and estimated operating expenses of \$31,964 for new location for Building Department; approved by Council 09/17/2020 – **\*\$201,964** (\*Additional budget allocation of \$7,142 based on quotes for additional janitorial costs due to location size, approved by Interim City Manager.)
- Appropriate funds for credit card processing fees until City switches to Cardknox and fees are passed onto customer; approved by Council 11/19/2020 – **\$38,800**.

- Appropriate funds to add a part-time Senior Plans Examiner and a Senior Permit Technician position due to increase of current and anticipated future construction within the City; approved by Council 12/03/2020 – **\$133,651.**
- Remove salary splits for Growth Management Director, Assistant Growth Management Director and Engineering Tech III for (\$34,423) and transfer to General Fund to distribute full salary amounts according to Ordinance passed on 10/1 for \$34,423 making Building its own Department; approved by Council 10/01/2020 – **Net Impact - \$0.**
- FY 21 Budget correction to adjust the total audit cost allocation per contractual agreements – **(\$49).**
- Appropriate funding from the General Fund (Human Resources Department and vending machine contributions) to the Building Fund to utilize towards 2020 departmental holiday events based on active FTE count – **\$187.**

#### **Stormwater Utility Fund (461)**

##### **Revenues – Total \$43,609**

- Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement – **\$43,609.**

##### **Expenditures – Total (\$145)**

- FY 21 Budget correction to adjust the total audit cost allocation per contractual agreements – **(\$145).**

#### **Solid Waste Fund (471)**

##### **Revenues – Total \$3,190**

- Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement – **\$3,190.**

##### **Expenditures – Total (\$11)**

- FY 21 Budget correction to adjust the total audit cost allocation per contractual agreements – **(\$11).**

#### **Employee Health Insurance Fund (511)**

##### **Revenues – Total \$3,140**

- Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement – **\$3,140.**

#### **Risk Management Fund (512)**

##### **Revenues – Total \$16,121**

- Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement – **\$16,121.**

#### **Other Employee Benefits Fund (513)**

##### **Revenues – Total \$2,386**

- Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement – **\$2,386.**

#### **Fleet Services Fund (521)**

##### **Revenues – Total \$1,024,093**

- Transfer from the General Fund for vehicles for the Parks Department for \$109,000 and Facilities Department \$23,371 that are offset by additional FY 2021 State-Shared revenues received; approved by Council 11/05/2020 – **\$132,371.**
- Transfer from General Fund for vehicles from Public Works/Fleet for \$586,000, Police for \$329,734 and Fire for \$134,000 from the return of excess prior years allocation from Risk Management Fund assessed through FY 19; approved by Council 09/03/2020 – **\$1,049,734.**
- Transfer reduction from General Fund to utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant; approved by Council 11/19/2020 –

**(\$179,658).**

- Transfer from General Fund for the increased cost associated with the purchase of eleven (11) police vehicle replacements; approved by Council 12/03/2020 – **\$21,646.**

**Expenditures – Total \$1,024,093**

- Appropriate the following funds offset by additional FY 2021 State-Shared revenues received; approved by Council 11/05/2020 – **\$132,371:**
  - Facilities: vehicle purchase for new Construction Project Manager position for \$23,371.
  - Parks: Four (4) truck replacements for \$109,000.
- Appropriate the following Fleet/vehicle needs for FY 2021 from the return of excess prior years allocation from Risk Management Fund assessed through FY 19 (FY 2020 Budget Amendment #4); approved by Council 09/03/2020 – **\$1,049,734:**
  - Public Works: Fleet equipment/vehicle replacement/upgrades - \$586,000.
  - Police: Replacement of (11) police vehicles – \$329,734.
  - Fire: Purchase of a squad truck, a District Chief Silverado crew cab and a brush truck retrofit – \$134,000.
- Return funds to utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant; approved by Council 11/19/2020 – (\$179,658).
- Appropriate funds for purchase of additional costs for eleven (11) police vehicle replacements; approved by Council 12/03/2020 – **\$21,646.**

**REQUESTING DEPARTMENT:**

Community & Economic Development, Growth Management, Utilities, Public Works, Parks & Recreation, Finance, Human Resources, Police Department, Fire Department, Information Technology

**FISCAL IMPACT:**

Please refer to Exhibit A - BA #1 Appropriations for fiscal impact summary.

**RECOMMENDATION:**

Motion to adopt, by Ordinance, the FY 2021 First Budget Amendment.

**ATTACHMENTS:**

**Description**

Ordinance 2021-03

Ordinance 2021-03, Exhibit A - BA #1 Appropriations



## ORDINANCE 2021-03

**AN ORDINANCE OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, AMENDING THE FISCAL YEAR 2021 BUDGET BY APPROPRIATING AND ALLOCATING FUNDS IDENTIFIED IN EXHIBIT 'A', CONSISTING OF 11 PAGES AND INCORPORATED IN ITS ENTIRETY HEREIN; RECOGNIZING THAT SUCH APPROPRIATIONS MUST BE MADE PURSUANT TO THE CODE OF ORDINANCES OF THE CITY OF PALM BAY, CHAPTER 35; ADOPTING, RATIFYING, CONFIRMING, AND VALIDATING THE ALLOCATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Palm Bay recognizes that non-budgeted items must be appropriated and that such appropriation must be allocated by Ordinance, and

**WHEREAS**, transfers between funds and departments must be approved by City Council, and

**WHEREAS**, Chapter 35, Finance, Budget, Section 35.035, of the City of Palm Bay, Code of Ordinances, provides for the transfer of funds and appropriation of unbudgeted funds.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA**, as follows:

**SECTION 1.** The City Council, in accordance with the City of Palm Bay, Code of Ordinances, Chapter 35, Finance, Budget, Section 35.035, hereby appropriates the funds as identified in Exhibit 'A'.

**SECTION 2.** The City Council adopts, ratifies, and approves the appropriations as identified in Exhibit 'A'.

**SECTION 3.** The provisions within this Ordinance shall take effect immediately upon the enactment date.

Read in title only at Meeting 2021- , held on , 2021; and  
read in title only and duly enacted at Meeting 2021- , held on , 2021.

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Robert Medina, MAYOR

ATTEST:

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Terese M. Jones, CITY CLERK

Reviewed by CAO: \_\_\_\_\_

## Summary of the Proposed Budget Amendment

	Revenues	Expenditures
<b>General Fund (001)</b>		
Recognize additional FY 21 state-shared revenues published by FI Dept of Revenue's Office of Tax Research	1,472,760	
Appropriate funds in Parks Department to remove and replace the old slide infrastructure at the Palm Bay Aquatic Center		130,000
Allocate funds in Facilities for a Tradesworker position, a new Construction Project Manager position, and increased Overtime and Building Repairs, offset by additional state shared revenues		249,856
Appropriate funds from State Revenue Sharing to Promotion of Administrative Assistant position to Economic Development Assistant position		5,000
Appropriate funds in IT for PC replacements and SAN hardware at end of life, offset by additional state shared revenues		134,000
Transfer to Fleet Fund for Police vehicle replacements from the return of excess prior years allocation from Risk Management Fund		329,734
Transfer to Fleet Fund for Fire Department vehicles from the return of excess prior years allocation from Risk Management Fund		134,000
Appropriate funds for Parks playground replacements from the return of excess prior years allocation from Risk Management Fund		590,000
Transfer to Fleet Fund for Parks truck replacements from the return of excess prior years allocation from Risk Management Fund		109,000
Transfer to Fleet Fund for Public Works/Fleet vehicles and equipment from the return of excess prior years allocation from Risk Management Fund		586,000
Appropriate funds for Public Works Traffic control devices and a large format printer from the return of excess prior years allocation from Risk Management Fund		124,843
Appropriate funds for Public Works Survey Party Chief position that was previously unfunded during the budget process		40,560

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Exhibit A

Pay Adjustment for sworn & communications center personnel in Police Department		478,350
Appropriate additional funds from bid award difference plus contingency for Fred Poppe Regional Park septic to sewer conversion		100,880
Transfer to Comm Invest Fund for Ph I of the Fred Poppe Regional Park Campground project 16PK08		558,492
Appropriate funds for credit card processing fees until City switches to Cardknox and fees are passed onto customer		70,000
Transfer from Building Fund for salaries per 10/1 Ordinance to remove splits and distribute accordingly	34,423	
Per Ordinance passed on 10/1, remove salary splits between Growth Management and Building and distribute according to individual Departments		34,423
Budget correction to adjust the total audit cost allocation per contractual agreements for FY 21		(976)
Return funds to utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant		(103,806)
Reduce transfer to Fleet Fund and utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant		(179,658)
Transfer to Fleet Fund for the increased cost associated with purchase of (11) police vehicle replacements		21,646
Appropriate funds for a new Fire Inspector position, costs will be offset by additional revenues received from inspections		63,383
Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement	301,817	
Transfer budgeted funding from the Human Resources Department and vending machine contributions		(4,406)
Appropriate funding from the Human Resources Department and vending machine contributions to city-wide General Fund departments based on active FTE count		5,456
Transfer to Utilities Fund for budgeted funding to from the Human Resources Department and vending machine contributions to city-wide departments based on FTE count towards City Employee Holiday events		1,129

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Exhibit A

Transfer to the Building Fund for budgeted funding to from the Human Resources Department and vending machine contributions to city-wide departments based on FTE count towards City Employee Holiday events		187
Undesignated Fund Balance	1,669,093	
<b>Fund Subtotal</b>	<b>3,478,093</b>	<b>3,478,093</b>
<b>Law Enforcement Trust Fund (101)</b>		
Appropriate funds for Asset Forfeiture Program legal fees, registration for 8 police officers to attend FBI-LEEDA Executive Leadership and Cops and Friends Reindeer Run		16,510
Undesignated Fund Balance	16,510	
<b>Fund Subtotal</b>	<b>16,510</b>	<b>16,510</b>
<b>NSP Fund (123)</b>		
Allocate funds to cover the cost of mowing maintenance for FY 21 for six (6) City-owned NSP properties		4,600
Undesignated Fund Balance	4,600	
<b>Fund Subtotal</b>	<b>4,600</b>	<b>4,600</b>
<b>Bayfront Community Redevelopment Trust Fund (181)</b>		
Budget correction to adjust the total audit cost allocation per contractual agreements for FY 21		(13)
Reserves		13
Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement	3,401	
Reserves		3,401
<b>Fund Subtotal</b>	<b>3,401</b>	<b>3,401</b>
<b>Police Impact Fees-32907 Fund (183)</b>		
Utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant		52,541
Undesignated Fund Balance	52,541	

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Exhibit A

<b>Fund Subtotal</b>	<b>52,541</b>	<b>52,541</b>
<b>Police Impact Fees-32908 Fund (184)</b>		
Utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant		52,541
Undesignated Fund Balance	52,541	
<b>Fund Subtotal</b>	<b>52,541</b>	<b>52,541</b>
<b>Police Impact Fees-32909 Fund (186)</b>		
Utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant		210,164
Undesignated Fund Balance	210,164	
<b>Fund Subtotal</b>	<b>210,164</b>	<b>210,164</b>
<b>Fire Impact Fees-32905 Fund (187)</b>		
Utilize funds to fabricate a high-water rescue vehicle for use in two areas of the City		6,251
Undesignated Fund Balance	6,251	
<b>Fund Subtotal</b>	<b>6,251</b>	<b>6,251</b>
<b>Fire Impact Fees-32907 Fund (188)</b>		
Utilize funds to fabricate a high-water rescue vehicle for use in two areas of the City		6,251
Undesignated Fund Balance	6,251	
<b>Fund Subtotal</b>	<b>6,251</b>	<b>6,251</b>
<b>Fire Impact Fees-32909 Fund (190)</b>		
Utilize Impact Fee funds to purchase an air compressor for new Fire Station 5		50,000
Utilize Impact Fee funds to purchase vehicle for the development of a training division for Fire Station 5		43,740
Undesignated Fund Balance	93,740	

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Exhibit A

<b>Fund Subtotal</b>	<b>93,740</b>	<b>93,740</b>
<b>Park Impact Fee Fund-32905 (191)</b>		
Utilize Impact Fees for construction of Riviera Dog Park for citizens in the NE section of the City		150,000
Undesignated Fund Balance	150,000	
<b>Fund Subtotal</b>	<b>150,000</b>	<b>150,000</b>
<b>Parks Impact Fee Fund - 32907 (192)</b>		
Appropriate funding for Phase I construction of Fred Poppe Regional Park Campground project 16PK08		534,836
Undesignated Fund Balance	534,836	
<b>Fund Subtotal</b>	<b>534,836</b>	<b>534,836</b>
<b>Park Impact Fee Fund-32908 (193)</b>		
Appropriate funding for Phase I construction of Fred Poppe Regional Park Campground project 16PK08		462,637
Undesignated Fund Balance	462,637	
<b>Fund Subtotal</b>	<b>462,637</b>	<b>462,637</b>
<b>Debt Service Fund (201)</b>		
FY 21 Approved Budget entry correction to principal and interest payments for lease purchase of fire apparatus and police vehicles		(19,497)
Undesignated Fund Balance	(19,497)	
<b>Fund Subtotal</b>	<b>(19,497)</b>	<b>(19,497)</b>
<b>2010 PST Revenue Bond Fund (219)</b>		
Principal Payment Contribution to Fund 230		427,000
Reduction in budgeted interest payment amount for due Fund 219/230 Bond Refinancing		(127,644)
Additional budget to cover increased agent fees for Bond Refinancing		119
Transfer from to Debt Service Fund 230 for Issuance Costs due Fund 219/230 Bond Refinancing		46,252

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Reserves recorded as Revenues exceeded Expenditures at Balancing		(7,191)
Designated Fund Balance	338,536	
<b>Fund Subtotal</b>	<b>338,536</b>	<b>338,536</b>
<b>2020 Special Obligation Revenue Ref Note Fund (230)</b>		
Record Special Obligation Revenue Refunding Note, 2020 Loan Proceeds	4,258,000	
Appropriate Funds for Cash Defeasance Payment for Special Obligation Revenue Refunding Note, 2020 Loan Proceeds		4,258,000
Transfer from General Fund for bond debt refinancing to support FY 2021 principal and interest payment obligations	328,050	
Transfer from Debt Service Fund 219 for Issuance Costs due	46,252	
Appropriate Issuance costs due Fund 219/230 Bond Refinancing		46,252
Appropriate funds for FY 2021 Debt Amortization schedule - Principal payment		248,000
Appropriate funds for FY 2021 Debt Amortization schedule - Interest payment		80,050
<b>Fund Subtotal</b>	<b>4,632,302</b>	<b>4,632,302</b>
<b>Community Investment Fund (301)</b>		
Transfer from General Fund for Ph I of the Fred Poppe Regional Park Campground project 16PK08	558,492	
Appropriate funding for Phase I construction of Fred Poppe Regional Park Campground project 16PK08		558,492
<b>Fund Subtotal</b>	<b>558,492</b>	<b>558,492</b>
<b>GO Road Program (309)</b>		
Funding for Port Malabar East Road Paving Project 20GO16		1,416,681
Funding for Units 1, 2 & 3 Road Paving project 21GO01		1,214,767
Funding for Unit 4 Road Paving project 21GO02		2,497,411
Funding for Unit 27 Road Paving project 21GO03		44,928
Funding for Unit 35 Road Paving project 21GO04		370,672
Funding for Unit 43 Road Paving project 21GO05		156,720
Funding for Unit 47 Road Paving project 21GO06		120,680



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Undesignated Fund Balance	5,821,859	
<b>Fund Subtotal</b>	<b>5,821,859</b>	<b>5,821,859</b>
<b>Utilities Operating Fund (421)</b>		
Appropriate funds for NRWTP Clarifier 2 Construction 17WS13		448,471
Reimbursement revenues to offset project funding carried from FY 20 to FY 21 for 17WS16 - WRF Denitrification Project	3,295,338	
Reserves		3,295,338
Transfer funds to the 20 Bond Construction Fund (434) towards the payment of debt in FY 21		116,620
Funds for engineering and contractual services to remove 12" water main removal as required by the Florida Department of Transportation (FDOT)		35,000
Budget correction to adjust the total audit cost allocation per contractual agreements for FY 21		(306)
Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement	126,972	
Transfer from General Fund (Human Resources Department and vending machine contributions) to city-wide departments to utilize towards 2020 departmental holiday events based on active FTE count	1,129	
Appropriate funding from the General Fund (Human Resources Department and vending machine contributions) to the Utilities Operating Fund to utilize towards 2020 departmental holiday events based on active FTE count		1,129
Undesignated Fund Balance	472,813	
<b>Fund Subtotal</b>	<b>3,896,252</b>	<b>3,896,252</b>
<b>Utilities Connection Fee Fund (423)</b>		
Transfer funds to the 20 Bond Construction Fund (434) towards the payment of debt in FY 21 for Utility System Revenue Note		645,601
Undesignated Fund Balance	645,601	

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<b>Fund Subtotal</b>	<b>645,601</b>	<b>645,601</b>
<b>Main Line Extension Fee Fund (425)</b>		
Appropriate funds for engineering services for Pace Drive water main looping project 21WS23		275,000
Undesignated Fund Balance	275,000	
<b>Fund Subtotal</b>	<b>275,000</b>	<b>275,000</b>
<b>20 Bond Construction Fund (434)</b>		
Appropriate Utility System Revenue Note, Series 2020 proceeds to #18WS04		11,448,441
Fund Issuance Costs for Utility System Revenue Note, Series 2020		58,559
Transfer from Utilities Operating towards the payment of debt in FY 21	116,620	
Transfer from Connection Fee Fund towards the payment of debt in FY 21	645,601	
Appropriate funds for Utility System Revenue Note, Series 2020 - Principal		585,000
Appropriate funds for Utility System Revenue Note, Series 2020 - Interest		177,221
Undesignated Fund Balance	11,507,000	
<b>Fund Subtotal</b>	<b>12,269,221</b>	<b>12,269,221</b>
<b>Building Fund (451)</b>		
Remove Building from Growth Management and establish Building as stand-alone Department		(4,255,219)
Establish Building Department and move funds over from Growth Management		4,255,219
Appropriate funds for installation of City's door access system at new lease location for Building Department		7,995
Appropriate funds for moving expenses, annual lease payment and monthly operating expenses for new location for Building Department		201,964
Appropriate funds for credit card processing fees until City switches to Cardknox and fees are passed onto customer		38,800

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Appropriate funds to add a PT Senior Plans Examiner and Senior Permit Tech position		133,651
Per Ordinance passed on 10/1, remove salary splits between Growth Management and Building and distribute according to individual Departments		(34,423)
Transfer to General Fund for salaries per Ordinance		34,423
Budget correction to adjust the total audit cost allocation per contractual agreements for FY 21		(49)
Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement	37,392	
Transfer from General Fund (Human Resources Department and vending machine contributions) to city-wide departments to utilize towards 2020 departmental holiday events based on active FTE count	187	
Appropriate funding from the General Fund (Human Resources Department and vending machine contributions) to the Building Fund to utilize towards 2020 departmental holiday events based on active FTE count		187
Undesignated Fund Balance	344,969	
<b>Fund Subtotal</b>	<b>382,548</b>	<b>382,548</b>
<b>Stormwater Utility Fund (461)</b>		
Budget correction to adjust the total audit cost allocation per contractual agreements for FY 21		(145)
Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement	43,609	
Undesignated Fund Balance	(43,754)	
<b>Fund Subtotal</b>	<b>(145)</b>	<b>(145)</b>

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<b>Solid Waste Fund (471)</b>		
Budget correction to adjust the total audit cost allocation per contractual agreements for FY 21		(11)
Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement	3,190	
Undesignated Fund Balance	(3,201)	
<b>Fund Subtotal</b>	<b>(11)</b>	<b>(11)</b>
<b>Employee Health Insurance Fund (511)</b>		
Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement	3,140	
Reserves		3,140
<b>Fund Subtotal</b>	<b>3,140</b>	<b>3,140</b>
<b>Risk Management Fund (512)</b>		
Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement	16,121	
Reserves		16,121
<b>Fund Subtotal</b>	<b>16,121</b>	<b>16,121</b>
<b>Other Employee Benefits Fund (513)</b>		
Record ICMA forfeiture refunding revenues in accordance with plan #109147 agreement	2,386	
Reserves		2,386
<b>Fund Subtotal</b>	<b>2,386</b>	<b>2,386</b>
<b>Fleet Services Fund (521)</b>		
Transfer from General Fund for vehicle in Facilities for new Construction Project Manager position, offset by additional state shared revenues	23,371	
Utilize funds for vehicle in Facilities for new Construction Project Manager position, offset by additional state shared revenues		23,371
Transfer from General Fund for Parks truck replacements from the return of excess prior years allocation from Risk Management Fund	109,000	

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Utilize funds for (4) truck replacements for Parks from the return of excess prior years allocation from Risk Management Fund		109,000
Transfer from General Fund for Public Works/Fleet vehicles and equipment from the return of excess prior years allocation from Risk Management Fund	586,000	
Utilize funds for Public Works/Fleet vehicles and equipment from the return of excess prior years allocation from Risk Management Fund		586,000
Transfer from General Fund for Police vehicle replacements from the return of excess prior years allocation from Risk Management Fund	329,734	
Utilize funds for purchase of PD Vehicles from the return of excess prior years allocation from Risk Management Fund		329,734
Transfer from General Fund for Fire vehicles from the return of excess prior years allocation from Risk Management Fund	134,000	
Utilize funds for purchase of Fire Vehicles from the return of excess prior years allocation from Risk Management Fund		134,000
Transfer reduction from General Fund and utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant	(179,658)	
Return funds to utilize Impact Fees for the purchase of (6) vehicles and on-boarding (6) Patrol Officer positions awarded under DOJ + CHP Grant		(179,658)
Transfer from General Fund for the increased cost associated with purchase of (11) police vehicle replacements	21,646	
Appropriate funds for purchase of additional costs for (11) police vehicle replacements		21,646
<b>Fund Subtotal</b>	<b>1,024,093</b>	<b>1,024,093</b>
<b>Total</b>	<b>34,917,463</b>	<b>34,917,463</b>