



## **BUILDING DEPARTMENT**

190 Malabar Road, S.E. • Suite 105 • Palm Bay, FL 32908

**Phone: (321) 953-8924 • Fax: (321) 953-8925**

## **CARPORT REQUIREMENTS**

- Completed building permit application.
- Owner/Builder affidavit form (if owner is applying as contractor).
- Proof of ownership (copy of warranty deed or County tax bill), if applicable.
- One (1) copy of boundary survey showing any easements, location of septic tank and drain field, location of electrical service power line to the house, location of the proposed carport, and setback requirements from property lines and existing structures. Also, if the property has a septic tank, it is required to have approval from Environmental Health with indication on the survey (321-633-2100) located at 2725 Judge Fran Jamieson Way Viera, 32940.
- One (1) copy of floor plan drawn to scale with sufficient clarity and detail to indicate the nature and character of the work including the location of electrical receptacles, lights, and switches. Additional plan information is required as follows:
  - One (1) set of structural drawings showing front, sides, and rear elevations.
  - One (1) set of typical wall sections showing footing size, type of wall construction and roof trusses or rafter sizes (load path).
  - One (1) set of structural plans digitally signed and sealed by a Florida Registered Architect or Engineer.
- Exception: Enclosure of an existing roof area may not require signed and sealed drawings if all hurricane connectors are shown.
- Copy of the recorded Notice of Commencement (if value is greater than \$2,500).

Note: Additional documents may be required upon request by the Building Official.